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PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: Area Agency on Aging Directors and Health Insurance Counseling and Advocacy Program Managers	NO.: PM 11-09(P)
SUBJECT: HICAP Guidance for Area Agencies on Aging on Area Plan Service Units for New Federal Performance Measures and Benchmarks	DATE ISSUED: May 24, 2011
REVISED	EXPIRES: June 30, 2012
REFERENCES: PM 11-01 (P) State Fiscal Year 2011-12 Area Plan Update to the 2009-12 Area Plan, Part II Service Unit Plans	SUPERSEDES: PM 10-13 (P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: HICAP	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other <u>Guidance on Federal Performance Measures Benchmarks and New Targets and the Corresponding Area Plan Service Units.</u>	
INQUIRIES SHOULD BE DIRECTED TO: Assigned HICAP Analyst	

The purpose of this Program Memo (PM) is to provide guidance on incorporating the Fiscal Year 2011-2012 Performance Measure targets into your Service Unit Plans (SUP) for the Health Insurance Counseling and Advocacy Program (HICAP). **There will be no changes to the data that local HICAPs are currently collecting to meet these performance measures.** The data currently reported to the California Department of Aging (CDA) will provide the information necessary to report performance measures to the Centers for Medicare and Medicaid Services.

This PM identifies nine new targets for the State and federal performance measure benchmarks that were incorporated into the three-year (July 1, 2009 - June 30, 2012) Area Plan Guidance document issued with PM 10-06 (P) on March 30, 2010.

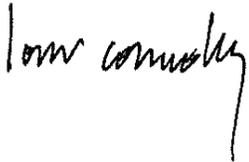
Guidance for AAAs on Area Plan Service Units for New Federal Performance Measures

Beginning with Grant Year 2010-11, CDA required new federal performance measures and benchmarks to be reported in the AAA's HICAP SUP. CDA will continue to use these performance

measures to evaluate individual and statewide performance. To ensure local HICAPs meet or exceed federal performance measure benchmarks, HICAP SUP goals for State Fiscal Year 2011-12 should be at or above the numbers listed in each column of Attachment A.

The new targets now include additional fields used to calculate each benchmark total. These new fields reflect recent changes in the State HICAP Automated Reporting Program. Please refer to Attachment B for clarification of the data fields that are included in calculating each benchmark.

Please direct questions about this guidance to your assigned HICAP analyst.

A handwritten signature in black ink that reads "Lora Connolly". The signature is written in a cursive style with a long, thin tail on the letter "y".

Lora Connolly
Acting Director

Attachments: Attachment A
Attachment B