

CALIFORNIA DEPARTMENT OF AGING

1300 NATIONAL DRIVE, SUITE 200
 SACRAMENTO, CA 95834-1992
 Internet Home Page: www.aging.ca.gov
 TDD Only 1-800-735-2929
 FAX Only (916) 928-2267
 Phone Number (916) 419-7500



PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: Area Agency on Aging Directors	NO.: PM 12-09(P)
SUBJECT: Long-Term Care Ombudsman Program, Annual Closeout Report, Fiscal Year 2011-2012	DATE ISSUED: June 29, 2012
REVISED	EXPIRES: September 1, 2012
REFERENCES: PM 11-13(P)	SUPERSEDES: PM 11-14(P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: Long-Term Care Ombudsman	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Transmit Closeout Report and Instructions	

Purpose

The purpose of this Program Memo (PM) is to provide Area Agencies on Aging (AAAs) with the following:

- Long-Term Care Ombudsman Program Annual State Funds Closeout Report [OMB-CDA-002 (Rev. 6/12)], for State Fiscal Year 2011-2012,
- Instructions for completing the Annual Closeout Report, and
- Due date for submitting the Annual Closeout Report.

Expenditures reported will be used to calculate funds owed to CDA or owed to the AAA.

Instructions

Mail the original copy of your completed and signed form to:

Cyndi Paris, Office Assistant
 California Department of Aging
 Office of the State Long-Term Care Ombudsman
 1300 National Drive, Suite 200
 Sacramento, CA 95834

Due Date

August 31, 2012

The original, signed OMB-CDA-002 (Rev. 6/12) **must be received at CDA by August 31, 2012**, to allow sufficient time for review and approval.

Questions

If you have questions, you may call (916) 419-7510 and speak with either

- Pamela Healy, Ombudsman Program Consultant
- Hester Bryant, Ombudsman Program Manager

If you have questions, you may also contact the Office of the State Long-Term Care Ombudsman by e-mail at

- StateOmb@aging.ca.gov

Attachments

- Attachment 1 - Annual Closeout Report [OMB-CDA-002 (Rev. 6/12)]
 - Attachment 2 - Annual Closeout Report Instructions (Rev. 6/12)
-



Lora Connolly
Director

cc: Ombudsman Program Coordinators