

## CALIFORNIA DEPARTMENT OF AGING

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# PROGRAM MEMO

CDA 1014 (Rev. 02/14)

<b>TO: Area Agencies on Aging Directors, Local Long-Term Care Ombudsman Programs</b>		<b>NO.: PM 15-11 (P)</b>
<b>SUBJECT: Area Plan</b>		<b>DATE ISSUED: July 31, 2015</b>
<b>Fiscal Year 2015-16 Area Plan Contract Amendment #1</b>		<b>EXPIRES: July 1, 2016</b>
<b>REFERENCES: Older Americans Act, § 712, Older Californians Act, § 9700</b>		<b>SUPERSEDES: PM 15-07</b>
<b>PROGRAMS AFFECTED:</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> Title V <input type="checkbox"/> HICAP <input type="checkbox"/> Other:	

## Purpose

This Program Memo (PM) transmits your Fiscal Year (FY) 2015-16 Area Plan Revised Allocation and Contract Amendment #1. The California Department of Aging (CDA) is amending the contract to:

- Allocate a baseline ongoing increase of \$1,000,000 in General Funds to local Long-Term Care (LTC) Ombudsman programs.
- Allocate a baseline ongoing increase of \$400,000 in Skilled Nursing Facility Quality and Accountability Funds (SNFQAF) to local LTC Ombudsman programs
- Allocate a One-Time-Only (OTO) increase of \$1,000,000 in State Health Facilities Citation Penalties Account to local LTC Ombudsman programs.

## Allocation Methodology

The General Funds (GF) and Skilled Nursing Facility Quality and Accountability Funds (SNQAF) were allocated using the following:

Funds are allocated pursuant to Welfare & Institutions Code § 9179.5, using the following factors weighted proportionally:

- Number of long-term care facilities – 50%
- Number of long-term care beds – 40%
- Number of square miles in PSA – 10%

State Health Facilities Citation Penalties Account funds were allocated in accordance with a formula based on the number of beds in licensed skilled nursing facilities in each PSA in proportion to the total number of beds in the state.

All State funds are available from July 1, 2015 through June 30, 2016.

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<b>Allowable Uses of Funds</b>	Local LTC Ombudsman program shall use GF and SNFQAF to increase facility visits and complaint handling. Local LTC Ombudsman programs shall use State Health Facilities Citation Penalties Account funds for expenditures that are one-time in nature and not for ongoing costs.
<b>Changes in Budget Display Format</b>	<p>The Budget Display for this amendment has changed. CDA is going back to a displaying all 12 months of funding on one display. For federal funds, you will find the nine-month amount and project number listed directly below the three-month amount and project number. This is instead of listing the two on a separate page as was done previously. As a reminder, the federal funds are broken into two amounts because they come from two separate federal grants and need to retain their individual identity. State allocations or other grants that align with the SFY are displayed as one line for the full 12 months.</p> <p>The additional on-going SNQAF and new GF funds are displayed in the “Other Baseline Adjustments” column, and the additional one-time State Health Facilities Citation Penalties Account funds are displayed in the “Cumulative OTO” column.</p>
<b>Budget Submission Instructions &amp; Due Date</b>	<p>AAAs must submit an Area Plan Amendment # 1 Budget incorporating the amounts shown in their corresponding Budget Display.</p> <ul style="list-style-type: none"> <li>• Submit your Area Plan Amendment #1 Budget electronically to the AAA Fiscal Team mailbox at <a href="mailto:FiscalTeam@aging.ca.gov">FiscalTeam@aging.ca.gov</a> .</li> </ul> <p>AAAs must submit their Amendment #1 Budget form as soon as possible, but no later than 30 days from the date of this PM.</p>
<b>Request for Funds &amp; Expenditure Reporting</b>	<p>CDA will not process any SFY 2015-16 Area Plan Contract Amendment payments until your Original Area Plan and Amendment #1 Budgets are approved and your Contract fully executed.</p> <p>Please remember to identify the correct project number along with your amounts requested on the Supplemental CDA 151 Request for Funds. <u>In addition, you must now also identify the appropriate project numbers for reported expenditures.</u> You will receive a new Supplemental Monthly Financial Status Expenditure Report for this purpose, be email during the week of August 3.</p>
<b>Fiscal Inquiries</b>	Please contact your assigned CDA AAA Fiscal Team Analyst if you have questions.
<b>Attachment</b>	<p>The SFY 2015-16 Area Plan Amendment #1 Budget Displays and Statewide Summary are posted to CDA’s website at:</p> <p><a href="http://www.aging.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/">http://www.aging.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/</a></p>

  
Lora Connolly, Director