

CALIFORNIA DEPARTMENT OF AGING

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**PROGRAM MEMO**

CDA 1014 (Rev. 02/14)

TO: Area Agencies on Aging		NO.: PM 16-08
SUBJECT:		DATE ISSUED: September 30, 2016
Area Plan State Fiscal 2016-17 Contract Budget and Reporting Information Amendment #1		EXPIRES: June 30, 2017
REFERENCES:		SUPERSEDES:
PROGRAMS AFFECTED:	<input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> Title V <input type="checkbox"/> HICAP <input checked="" type="checkbox"/> Other: NSIP	

Purpose

This Program Memo (PM) provides budget information and specifies reporting requirements for your State Fiscal Year (SFY) 2016-17 Area Plan (AP) Contract.

All contract-related documents, including Budget Displays and the Local Assistance Contract Checklist (CDA 9007), can be found on the [Area Agencies on Aging \(AAA\) page](#) of the California Department of Aging's (CDA) website.

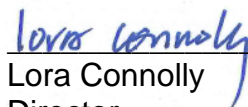
Funding

The California Department of Aging is amending the contract to reflect the following:

- A reallocation of \$4,986,926 in unspent One-Time-Only (OTO) federal funds carried over from SFY 2015 to SFY 2016.
- An additional allocation of \$2,681,146 in reconciled federal Title III, VII and Nutrition Services Incentive Program (NSIP) funds for Federal Fiscal Year (FFY) 2016.
- An additional allocation of \$398,494 in supplemental federal Title III, VII and NSIP grant funds for FFY 2016.
- An additional allocation of \$1,000,000 State Health Facilities Citation Penalties Account One-Time-Only funding for the Ombudsman Program.
- An additional allocation of \$2,000,000 State General Fund One-Time-Only funding for the Home-Delivered Meals Nutrition Program. This additional funding augmentation shall only be used for the Home-Delivered Meals Program.
- Transfers requested for the FFY 2016. (July 1, 2016-September 30, 2016)

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Allocation Methodology	To determine each AAA's Titles III and VII allocations, the CDA used the methodology described in the Area Agencies on Aging (AAA) Budget Displays . This document provides a description of the allocation methodology for Federal Title III/VII Funding, State Funding and Ombudsman Funding.
Request for Funds	CDA will not process any SFY 2016-17 AP Contract requests for funds until the original Area Plan Budget (CDA 122) is approved and the Contract is fully executed.
Deadlines	<p>AAAs must submit the Area Plan Budget (CDA 122) as soon as possible, but no later than 30 days from the date of this PM.</p> <p>Additionally, the following deadlines are footnoted on the Budget Display within Exhibit B of the Contract:</p> <ul style="list-style-type: none">• Expenditures• Closeout Reports• Transfer Requests
Contract Language Updates	The contract amendment does not contain any changes to the original SFY 2016-17 contract language.
Inquiries	<p>For programmatic inquiries, contact your assigned CDA Program Analyst.</p> <p>For fiscal inquiries, contact your assigned CDA Fiscal Team Specialist.</p>
Director's Message	Thank you for your ongoing dedication and commitment to serving older adults, family caregivers, and residents in long term care facilities throughout the State. We look forward to our continued partnership with you in providing these services that support the wellbeing of older adults and also assist family caregivers in helping their loved ones remain in their own home and community.



Lora Connolly
Director