

CALIFORNIA DEPARTMENT OF AGING

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PROGRAM MEMO

CDA 1014 (Rev. 02/14)

TO: Area Agency on Aging Directors and Health Insurance Counseling and Advocacy Program Managers		NO.: PM 16-06 (P)
SUBJECT: HICAP Guidance for Area Agencies on Aging on Area Plan Service Units for State and Federal Performance Measures		DATE ISSUED: May 10, 2016
		EXPIRES:
REFERENCES: PM 16-02 (P) Area Plan Guidance for State Fiscal Year (SFY) 2016 through SFY 2020		SUPERSEDES: PM 15-04 (P)
PROGRAMS AFFECTED:	<input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title VII <input type="checkbox"/> Title V <input checked="" type="checkbox"/> HICAP <input type="checkbox"/> Other:	

Purpose

This Program Memo provides guidance for completing Section 10 of the SFY 2016-2020 Area Plan for the State Health Insurance Assistance Program (SHIP), Health Insurance Counseling and Advocacy Program (HICAP) Service Unit Plan (SUP) for state and federal performance measures.

Background

The Administration for Community Living (ACL) establishes minimum attainment threshold (MAT) and exemplary benchmark (EB) targets for the SHIP/HICAP performance measures. The performance measures are based on Medicare beneficiary population density areas – referred to as “slices” – and calculated from data reported from each slice nationwide.

The California Department of Aging (CDA) provided information about these performance measures during its January 12, 2016, *2016-2020 Area Plan Guidance Presentation*, including information about the potential for further clarification or significant changes by the ACL. The *2016-2017 Performance Measure Definitions* reference guide includes the changes ACL released in April 2016. ACL anticipates further changes to the performance measure definitions. CDA will update and post these changes as they become available.

ACL developed the SHIP/HICAP basic discretionary funding methodology and recommended using the established MATs for demonstrating improved performance for each slice.

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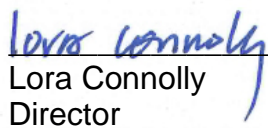
Guidance CDA is providing state performance measures 1.1 and 1.2 and federal performance measures 2.1 through 2.7, pursuant to ACL guidelines. The *2016-2017 State and Federal Performance Measures* tool displays both MATs and EBs for each Planning and Service Area. **Please use the MATs for completing the SFY 2016-17 Area Plan HICAP SUP.**

To download these performance measures and view definitions, visit <https://www.aging.ca.gov/ProgramsProviders/AAA/Planning/>.

Requirement As directed by ACL, CDA requires each Area Agency on Aging to ensure local HICAPs meet or exceed MATs in its SFY 2016-17 Area Plan HICAP SUP for state performance measures 1.1 and 1.2 and federal performance measures 2.1 through 2.7.

Due Date Your Area Plan was due to CDA May 1, 2016. Please submit your HICAP SUP as soon as possible, but no later than May 31, 2016.

Inquires Please contact your assigned CDA HICAP analyst if you have any questions.


Lora Connolly
Director