

REFERENCES

A. California Department of Aging (CDA) Web Links

Program Memo (PM) 12-04: 2012-2016 Area Plan Needs Assessment Guidelines and Sample Questionnaires (Issued March 28, 2012)
[http://www.aging.ca.gov/PM/PM12-04\(P\)/PM12-04\(P\).zip](http://www.aging.ca.gov/PM/PM12-04(P)/PM12-04(P).zip)

PM 08-07: Lesbian, Gay, Bisexual, and Transgender Older Adults Needs Assessment Guidance (Issued February 22, 2008)
[http://www.aging.ca.gov/PM/PM08-07/PM08-07\(P\).zip](http://www.aging.ca.gov/PM/PM08-07/PM08-07(P).zip)

PM 00-12: Needs Assessment Guidelines and Core Questionnaire (Issued May 31, 2000)
<http://www.aging.ca.gov/PM/PM00-12/PM00-12.zip>

California Aging Population Demographic Projections for Intrastate Funding Formula (IFF):

The CDA annual California Aging Population Demographic Projections report provides older adult population data by County and at the PSA-level. The statistics include age, minority and non-English demographics, geographic isolation (rural), individuals living alone, and Medi-Cal and SSI/SSP participants. These factors are used to develop planning estimates for the local assistance allocation of Federal and State funds to the Area Agencies on Aging (AAA) as part of the IFF.

http://aging.ca.gov/Data_and_Statistics/#IFF

CDA Poverty Guidelines Report:

The CDA Poverty Guidelines Report is used for AAAs and their service providers for assessing the income-level of OAA and Older Californians Act program clients. This information is updated annually from the Federal Register by the U.S. Department of Health and Human Services (HHS).

http://aging.ca.gov/Data_and_Statistics/Default.asp#Poverty

B. California State Web Links

California Welfare and Institutions Code Section 9103
California Department of Aging
[California W&I Code Section 9103](#)

California Welfare and Institutions Code Section 9400
Area Agencies on Aging
[California W&I Code Section 9400](#)

California Code of Regulations, Title 22, Chapter 1.8,
California Department of Aging
[California Code of Regulations, Department of Aging](#)

California Code of Regulations, Title 22, Chapter 1.8, Article 3, Area Plans
[California Code of Regulations, Area Plans](#)

California Department of Finance (DoF):
The Demographic Research Unit of the California Department of Finance is designated as the single official source of demographic data for state planning and budgeting. The DoF also publishes ACS and Census reports at the County-level which may be useful for local planning.
<http://www.dof.ca.gov/research/demographic/>

C. Federal Government Web Links

Older Americans Act (OAA):
This site provides information on the original legislation passed to provide services to older adults and their caregivers. The 2006 amendments to the OAA and related topics are also included.
http://www.aoa.gov/AoA_Programs/OAA/index.aspx

U.S. Census:
The Census is conducted once every 10 years to provide an official count of the entire U.S. population to Congress. States use the census to redraw their congressional districts. Communities use it to plan where to build schools, roads, and hospitals. Governments use it to allot funds and support.
<http://census.gov>

American Community Survey (ACS):
The ACS is conducted every year to provide up-to-date information about the social and economic status of populations at the national, statewide, and community levels. ACS estimate data is accessed through the Census Bureau's American FactFinder.
<http://factfinder.census.gov>

Aging Integrated Database (AGID):
The AGing Integrated Database (AGID) is an on-line query system based on Administration for Community Living -related data files and surveys, and includes population characteristics from the ACS and Census for comparison purposes. AGID also includes special tabulations on ACS data at the County and Planning and Service Area (PSA)-levels.
<http://www.agid.acl.gov/>

D. Other Web Links

California Elder Economic Security Index:

The California Elder Economic Security Index (Elder Index), published by the Insight Center for community economic development is the only county-specific measure of the minimum income necessary to cover all of a retired older adult's (65+ years) basic expenses - housing, food, health care, and transportation. The Elder Index is calculated using credible, publicly available data for each of California's 58 counties and the City of Los Angeles.

<http://www.insightcced.org/communities/besa/cal-eesi/eesiList.html>

LGBT Web Links:

- LGBT Persons in Chicago Growing Older: A Survey of Needs and Perceptions
http://www.centeronhalsted.org/programs/growing_older.pdf
- LGBT Resource Links
<http://www.aging.ca.gov/Resources/#LGBT>

Surveys:

- Survey Design: *Designing Surveys that Count*, Community Research Center at Keene College and Monadnock United Way, 2002
<http://www.keene.edu/crc/forms/designingsurveysthatcount.pdf>
- Internet Survey Services:
Surveys using Internet services can be used as an anonymous method of soliciting input.
 - Question Pro <http://www.questionpro.com/>
 - Survey Monkey <http://www.surveymonkey.com/>
 - Web Online Surveys <http://web-online-surveys.com/>
 - Zoomerang <http://www.zoomerang.com/>

Focus Groups:

Carter McNamara, MBA, PhD, *Basics of Conducting a Focus Group*, Authenticity Consulting, LLC.

<http://www.managementhelp.org/evaluatn/focusgrp.htm>

Key Informant Interviews:

UCLA Center for Health Policy Research Section 4:
Training to conduct a key informant interview.

http://healthpolicy.ucla.edu/programs/health-data/trainings/documents/tw_cba23.pdf