

California Aging Reporting Systems (CARS)

CARS (CA-GetCare) File Specifications

Revised June 2018

CARS (CA-GetCare) File Specifications

Instructions:

Each section represents a separate tab delimited flat file (five total). Respond to each data element in order. Most fields have defined values to ensure consistency (please see the section labeled "Lookup Tables" for these values). No blank values should be submitted, unless explicitly allowed per these specifications. To reduce file errors and rejections, we request that AAAs not include any labels in the data file (i.e. headers such as "Participant ID", "Birth Date", "First Enrollment Date", etc.). Submitted client identifiers will be stored in an encrypted database and will not be accessible by any CDA staff.

Cumulative Submission Rule:

AAAs should submit cumulative data with each submission as follows:

The first submission will contain Q1 data.

The second submission will contain Q1 and Q2 data.

The third submission will contain Q1, Q2, and Q3 data.

The fourth (and final) submission will contain Q1, Q2, Q3, and Q4 data (i.e. data for the entire fiscal year).

Note: This cumulative submission process will allow you to correct previously submitted data without adjusting old files. For example, if you realize that your first submission omitted 10 home delivered meals, simply include these counts in your second submission. The CARS system will automatically adjust Q1 numbers accordingly.

Ten Day Approval Rule:

Once an Area Agency on Aging receives notification that their submission has "passed," they will have 10 working days to review and approve a summary of their data in the CARS system. If an AAA does not approve their submission within 10 working days, CDA will have the option to view these data.

Note: If you realize that you uploaded incomplete and/or incorrect data that does not match the information in your local software, please make any necessary corrections to your files and resubmit them within 10 working days from the original submission. If you know that the data uploaded do not reflect actual service and/or client counts (for example, due to a contracted provider not collecting one or more required data elements) but does accurately reflect all available information, "approve" your data as usual but note this discrepancy in the "comments" box.

CARS (CA-GetCare) File Specifications

Client/Caregiver File*

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
Participant ID	Required by System	R:RegSrvsFCSP **	INTEGER	Unique identifier for each participant assigned by your system.
First Name	Required by System	Optional **	TEXT	
Last Name	Required by System	Optional **	TEXT	
Middle Name	Required by System	Optional **	TEXT	
Birth Date	Required by System	R:RegSrvsFCSP **	YYYY-MM-DD	When missing, submit value of "0000-00-00" or "0" for this field.
Social Security Number	Required by System	Optional **	TEXT, ###-##-####	If only last four digits are recorded, enter xxx-xx-####
Address Line 1	Required by System	Optional **	TEXT	
Address Line 2	Required by System	Optional **	TEXT	
City	Required by System	Optional **	TEXT	
Zip code	Required by System	R:RegSrvsFCSP **	##### or #####-####	
Home Phone Number	Required by System	Optional **	(###)###-####E	# for numbers, E for extension
Other Phone Number	Required by System	Optional **	(###)###-####E	# for numbers, E for extension
Rural Designation***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col A,B
Sex at Birth***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col C,D
Gender***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col E, F
Gender not listed, specify	Situational	Optional **	TEXT	Answer is required if Gender = 6.
Sexual Orientation***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col G,H
Sexual Orientation not listed, specify	Situational	Optional **	TEXT	Answer is required if Sexual Orientation = 5.
Race***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col I,J
Ethnicity***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col K,L
Poverty Status***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col M,N
Living Arrangement***	Required by System	R:RegSrvsFCSP **	INTEGER	Refer to Lookup Tables Sheet Col O,P
Employment Status***	Required by System	R:FCSP Only **	INTEGER	Refer to Lookup Tables Sheet Col Q,R
Relationship Status***	Required by System	R:FCSP Only **	INTEGER	Refer to Lookup Tables Sheet Col S,T
ADL: Eating***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
ADL: Bathing***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z

Key:

R = Required

RegSrvs = Registered NAPIS Services

FCSP = Family Caregiver Support Program

SUM = Summary Data per NAPIS, no ADL/IADLs

CARS (CA-GetCare) File Specifications

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
ADL: Toileting***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
ADL: Transferring in/out of bed/chair ***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
ADL: Walking***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
ADL: Dressing***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
ADL: Grooming***	Required by System	MSSP	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Meal Preparation***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Shopping***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Medication Management***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Money Management***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Using Telephone***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Heavy Housework***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Light Housework***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Transportation***	Required by System	R:RegSrvs Cluster 1 **	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Stair Climbing***	Required by System	MSSP	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Mobility Indoors***	Required by System	MSSP	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Mobility Outdoors***	Required by System	MSSP	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
IADL: Laundry***	Required by System	MSSP	INTEGER	Refer to Lookup Tables Sheet Col Y,Z
Person at Nutritional Risk***	Required by System	R:Csm, HDM, CgM, NC****	INTEGER	Refer to Lookup Tables Sheet Col AA,AB

* CLIENT means an individual receiving AAA services with Title III B-D, VII b funds. Client also means a CARE RECEIVER whose Caregiver receives AAA services with Title III E funds. CAREGIVER means an individual receiving AAA services with Title III E funds

** For CAREGIVER/CARE RECEIVER ADL/IADL and other requirements see: FCSP REFERENCE GUIDE section

*** REFER TO LOOKUP TABLE 1

**** PERSON AT NUTRITIONAL RISK: Case Management (Csm), Home Delivered Meals (HDM), Congregate Meals (CgM), and Nutritional Counseling (NC).

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CARS (CA-GetCare) File Specifications

Enrollment File

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
Participant ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier for each participant assigned by your system. This should correspond to the Internal Participant ID from the Client File. If ID is missing, record will be discarded by system, with the exception of Non-Registered services.
Provider ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier (as assigned by your system) of the provider for which the units belong. This ID corresponds to the provider ID in the Service Provider File, Service Units File and Caregiver Relationship File (if reporting a caregiver).
Service ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier for each service delivered by each provider assigned by your system in which the participant is enrolled in the fiscal year. This ID corresponds to the Service ID in the Service Provider File, Service Units File, and Caregiver Relationship File (assigned to a CAREGIVER service).
First ever service date	Required by System	R-RegSrvsFCSP	YYYY-MM-DD	The very first time the participant enrolled in the service (e.g., John Smith first started receiving services from MoW HDM on 8/1/2004). This is the first ever service date. This is used to determine the number of new participants receiving services each year for NAPIS reporting.
First service current fiscal year	Required by System	R-RegSrvsFCSP	YYYY-MM-DD	The first service date for the participant in the current fiscal year for the specific service.
End service date/Deactivation date (if available)	Required by System	R-RegSrvsFCSP	YYYY-MM-DD	The date on which the participant stopped receiving a service from a provider in the current fiscal year. This is valid only for those participants that did not receive services throughout the entire fiscal year.
Reason for deactivation*	Required by System	R-RegSrvsFCSP	INTEGER	Refer to Lookup Tables Sheet Col AC,AD

* REFER TO LOOKUP TABLE 1

Note: Estimated Count of Client Served in Non-Registered services may be manually entered into CARS.

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CARS (CA-GetCare) File Specifications

Service Units File

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
Participant ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier for each participant assigned by your system. This should correspond to the Internal Participant ID from the Client file. If ID is missing, record will be discarded by system, with the exception of Non-Registered services. A NULL (i.e. blank) value is acceptable in this field when entering service units for non-registered services.
Provider ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier (as assigned by your system) of the provider for which the units belong. This ID corresponds to the provider ID in the Service Provider File, Enrollment File and Caregiver Relationship File (if reporting units for a caregiver).
Service ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier for each service delivered by each provider assigned by your system in which the participant is enrolled in the fiscal year. This ID corresponds to the Service ID in the Service Provider File, Enrollment File, and Caregiver Relationship File (assigned to a CAREGIVER service).
Reporting Month (reported quarterly, but by individual month)	Required by System	R-RegSrvsFCSP	INTEGER, 1-12	Month for which the service units are recorded
Reporting year	Required by System	R-RegSrvsFCSP	INTEGER, YYYY	Year for which the service units are recorded
Unit name*	Required by System	R-RegSrvsFCSP	TEXT	Specify unit of service from look-up Table AA (report hours as whole numbers only).
Quantity	Required by System	R-RegSrvsFCSP	INTEGER	Total units of service delivered to participant in the month/year indicated. When reporting services for Non-Registered services you may also manually enter aggregate units directly in CARS.

* REFER TO LOOKUP TABLE 1

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CARS (CA-GetCare) File Specifications

Service-Provider File

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
Provider name	Required by System	R-RegSrvsFCSP	TEXT	Name of the provider offering the Title III-funded service in which the participant is enrolled in the fiscal year (e.g., Meals on Wheels)
Provider ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier (as assigned by your system) of the provider for which the units belong. This ID corresponds to the provider ID in the Enrollment File, Service Units File and Caregiver Relationship File (if reporting a caregiver).
Service name	Required by System	R-RegSrvsFCSP	TEXT	Name of the specific service offered by the provider (e.g., Meals on Wheels, Home Delivered Meals). Each service is specific to a service type.
Service ID	Required by System	R-RegSrvsFCSP	INTEGER	Unique identifier for each service delivered by each provider assigned by your system in which the participant is enrolled in the fiscal year. This ID corresponds to the Service ID in the Service Units File, Enrollment File, and Caregiver Relationship File (assigned to a CAREGIVER service).
Program Type ID*	Required by System	R-RegSrvsFCSP	INTEGER	Refer to Lookup Tables Sheet Col AE,AF
Minority Provider*	Required by system	R-RegSrvsFCSP	INTEGER	Refer to Lookup Tables Sheet Col U,V
Is AAA the Provider?*	Required by system	R-RegSrvsFCSP	INTEGER	Refer to Lookup Tables Sheet Col W,X

* REFER TO LOOKUP TABLE 1

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CARS (CA-GetCare) File Specifications

Caregiver Relationship File

Field	Required/Optional for System	Required/Optional for Reporting	Data Type/Format	Comments
Caregiver (use Participant ID)	Required by System	R-FCSP Only	INTEGER	Insert the appropriate Internal Participant ID from the Client File for this individual. If ID is missing, record will be discarded by system, with the exception of Non-Registered services. A NULL (i.e. blank) value is acceptable in this field when entering service units for non-registered services.
Care Receiver (use Participant ID)	Required by System	R-FCSP Only	INTEGER	Insert the appropriate Internal Participant ID from the Client File for this individual. If ID is missing, record will be discarded by system.
Caregiver Relationship*	Required by System	R-FCSP Only	INTEGER	Refer to Lookup Tables Sheet Col AG,AH
Provider ID	Required by System	R-FCSP Only	INTEGER	Unique identifier for the FCSP provider assigned by your system. This ID corresponds to the provider ID in the Enrollment File, Service Units File and Caregiver Relationship File (if reporting a caregiver).
Service ID	Required by System	R-FCSP Only	INTEGER	Unique identifier (as assigned by your system) of the CAREGIVER service for which the units belong. This ID corresponds to a service ID in the Service Provider File. There is no Service ID requirement for the CARE RECEIVER.

* REFER TO LOOKUP TABLE 1

Key:

R = Required

RegSrvs = Registered NAPIS Services

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SUM = Summary Data per NAPIS, no ADL/IADLs

CARS (CA-GetCARE)

Lookup Table 1

CARS (CA-GetCare) Look Up Table 1

**A,B
RURAL**

ID	VALUE ** (R-RegSrvsFCSP)
1	Rural
2	Urban
3	Declined to State
0	Missing

**C,D
SEX AT BIRTH**

ID	VALUE ** (R-RegSrvsFCSP)
1	Female
2	Male
3	Declined to State
0	Missing

**E,F
GENDER**

ID	VALUE ** (R-RegSrvsFCSP)
1	Male
2	Female
3	Transgender Female to Male
4	Transgender Male to Female
5	Genderqueer/Gender Non-Binary
6	Not listed, please specify
7	Declined to State
0	Missing

**G,H
SEXUAL
ORIENTATION**

ID	VALUE ** (R-RegSrvsFCSP)
1	Straight / Heterosexual
2	Bisexual
3	Gay / Lesbian / Same-Gender Loving
4	Questioning / Unsure
5	Not listed, please specify
6	Declined to State
0	Missing

**I,J
RACE**

ID	VALUE ** (R-RegSrvsFCSP)
1	White
2	Amer. Indian or Alaska Native
30	Chinese
31	Japanese
32	Filipino
33	Korean
34	Vietnamese
35	Asian Indian
36	Laotian
37	Cambodian
38	Other Asian
4	Black or African American
50	Guamanian
51	Hawaiian
52	Samoan
53	Other Pacific Islander
6	Other Race
7	Multiple Race
8	Declined to State
0	Missing

**K,L
ETHNICITY**

ID	VALUE** (R-RegSrvsFCSP)
1	Not Hispanic / Latino
2	Hispanic / Latino
3	Declined to State
0	Missing

**M,N
POVERTY
STATUS**

ID	VALUE ** (R-RegSrvsFCSP)
1	At or Below 100% FPL
2	Above 100% FPL
3	Declined to State
0	Missing

**O,P
LIVING
ARRANGEME
NT**

ID	VALUE** (R-RegSrvsFCSP)
1	Alone
2	Not Alone
3	Declined to State
0	Missing

* REFER TO: CDA SERVICE CATEGORIES AND DATA DICTIONARY on the CDA Website for further detail on service category unit definitions.

** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

**Q,R
EMPLOYMENT
STATUS**

ID	VALUE ** (R-FCSP Only)
1	Fulltime
2	Part-time
3	Retired
4	Unemployed
5	Declined to State
0	Missing

**S,T
RELATIONSHIP
STATUS**

ID	VALUE ** (R-FCSP Only)
1	Single (Never Married)
2	Married
3	Domestic Partner
4	Separated
5	Divorced
6	Widowed
7	Declined to State
0	Missing

**U,V
PROVIDER
MINORITY**

ID	VALUE ** (R-RegSrvsFCSP)
1	Yes
2	No

**W,X
PROVIDER
IS AAA**

ID	VALUE ** (R-RegSrvsFCSP)
1	Yes
2	No

**Y,Z
ADL /
IADL**

ID	VALUE ** (R-RegSrvs Clstr1FCSP)
1	Independent
2	Verbal Assistance
3	Some Human Help
4	Lots of Human Help
5	Dependent
6	Declined to State
0	Missing

Key to ADL/IADL

1-Can perform a task without human assistance.
 2-Requires verbal prompting to begin or complete a task.
 3-Requires some physical assistance to perform a task.
 4-Requires substantial assistance to perform a task.
 5-Totally dependent on another person to perform a task.
 Or as default, report only three levels: 1, 3, or 5 (and 0-missing)

**AA,AB
NUTRITIONAL
RISK**

ID	VALUE ** (R-RegSrvsFCSP)
1	Yes
2	No
3	Declined to State
0	Missing

**AC,AD
REASON FOR
DEACTIVATION**

ID	VALUE** (R-RegSrvs FCSP)
1	N/A (Active)
2	Deceased
3	Moved out of Service Area
4	No Longer Desires Services
5	No Longer SNF Certifiable
6	No Longer Medi-Cal Eligible
7	Institutionalization
8	High Cost of Services
9	No Longer MSSP Eligible
10	Won't Follow Care Plan
11	On Hold
12	Service No Longer Needed
13	Past Active
14	On Waiting List
15	Other Reason
0	Missing

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** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

AE, AF PROGRAM TYPE

ID	VALUE	UNIT OF SERVICE* VALUE
1	<i>NAPIS</i> -Personal Care R-RegSrvs Client Specific	Hour
2	<i>NAPIS</i> -Homemaker R-RegSrvs Client Specific	Hour
3	<i>NAPIS</i> -Chore R-RegSrvs Client Specific	Hour
4	<i>NAPIS</i> -Home Delivered Meals R-RegSrvs Client Specific	Meal
1518	<i>NAPIS</i> -Home Delivered Meals Non-Registered Aggregated	Meal
5	<i>NAPIS</i> -Adult Day Care/Health R-RegSrvs Client Specific	Hour
6	<i>NAPIS</i> -Case Management R-RegSrvs Client Specific	Hour
7	<i>NAPIS</i> -Congregate Meals R-RegSrvsSum Client No ADL/IADL	Meal
1519	<i>NAPIS</i> -Congregate Meals Non-Registered Aggregated	Meal
8	<i>NAPIS</i> -Nutrition Counseling R-RegSrvsSum Client No ADL/IADL	Session per Participant
9	<i>NAPIS</i> -Assisted Transportation R-RegSrvsSum Client No ADL/IADL	One-way Trip
10	<i>NAPIS</i> -Transportation Non-Registered Aggregated	One-way Trip
11	<i>NAPIS</i> -Legal Assistance Non-Registered Aggregated	Hour
12	<i>NAPIS</i> -Nutritional Education Non-Registered Aggregated	Session per Participant
13	<i>NAPIS</i> -Information and Assistance Non-Registered Aggregated	Contact
14	<i>NAPIS</i> -Outreach Non-Registered Aggregated	Contact
1525	<i>NAPIS</i> -Health Promotion Non-Registered Aggregated	Contact

NOTE: All Non-Registered Aggregate enrollments and service units can be manually entered into CARS.

* REFER TO: CDA SERVICE CATEGORIES AND DATA DICTIONARY on the CDA Website for further detail on service category unit definitions.

** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

"OTHER" NAPIS SERVICES

ID	VALUE	UNIT OF SERVICE* VALUE
1520	<i>NAPIS - Alzheimer's Day Care Services</i> Non-Registered Aggregated	Day of Attendance
1521	<i>NAPIS - Cash/Material Aid</i> Non-Registered Aggregated	Assistance
1522	<i>NAPIS - Community Education</i> Non-Registered Aggregated	Activity
1523	<i>NAPIS - Comprehensive Assessment</i> Non-Registered Aggregated	Hour
1524	<i>NAPIS - Disaster Preparedness Materials</i> Non-Registered Aggregated	Product
1526	<i>NAPIS - Elder Abuse Prevention, Education and Training</i> Non-Registered Aggregated	Session
1527	<i>NAPIS - Elder Abuse Prevention Educational Materials</i> Non-Registered Aggregated	Product
1528	<i>NAPIS - Employment</i> Non-Registered Aggregated	Activity
1529	<i>NAPIS - Health</i> Non-Registered Aggregated	Hour
1530	<i>NAPIS - Housing</i> Non-Registered Aggregated	Hour
1531	<i>NAPIS - Interpretation/ Translation</i> Non-Registered Aggregated	Contact
1532	<i>NAPIS - Mobility Management Activities</i> Non-Registered Aggregated	Hour
1533	<i>NAPIS - Medication Management</i> Non-Registered Aggregated	Contact
1534	<i>NAPIS - Mental Health</i> Non-Registered Aggregated	Hour
1535	<i>NAPIS - Peer Counseling</i> Non-Registered Aggregated	Hour
1536	<i>NAPIS - Personal Affairs Assistance</i> Non-Registered Aggregated	Contact
1537	<i>NAPIS - Personal/Home Security</i> Non-Registered Aggregated	Product
1538	<i>NAPIS - Public Information</i> Non-Registered Aggregated	Activity
1539	<i>NAPIS - Registry</i> Non-Registered Aggregated	Hour
1540	<i>NAPIS - Residential Repairs/Modifications</i> Non-Registered Aggregated	Modification
1541	<i>NAPIS - Respite Care</i> Non-Registered Aggregated	Hour
1542	<i>NAPIS - Senior Center Activities</i> Non-Registered Aggregated	Hour
1543	<i>NAPIS - Telephone Reassurance</i> Non-Registered Aggregated	Contact
1544	<i>NAPIS - Visiting</i> Non-Registered Aggregated	Hour

NOTE: All Non-Registered Aggregate enrollments and service units can be manually entered into CARS.

* REFER TO: CDA SERVICE CATEGORIES AND DATA DICTIONARY on the CDA Website for further detail on service category unit definitions.

** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

NAPIS FCSP CAREGIVER CARING FOR ELDERLY

ID	VALUE	UNIT OF SERVICE* VALUE
111	<i>NAPIS FCSP-Information Services</i> -Public Information on Caregiving Non-Registered Aggr (Caring for Elderly)	Activity
112	<i>NAPIS FCSP-Information Services</i> -Community Education on Caregiving Non-Reg Aggr (Caring for Elderly)	Activity
121	<i>NAPIS FCSP-Access Assistance</i> -Caregiving Information and Assistance Non-Reg Aggr (Caring for Elderly)	Contact
122	<i>NAPIS FCSP-Access Assistance</i> -Caregiver Outreach Non-Registered Aggregated (Caring for Elderly)	Contact
123	<i>NAPIS FCSP-Access Assistance</i> -Caregiver Interpretation/Translation Non-Reg Aggr (Caring for Elderly)	Contact
124	<i>NAPIS FCSP-Access Assistance</i> -Caregiver Legal Resources Non-Reg Aggr (Caring for Elderly)	Contact
131	<i>NAPIS FCSP-Support Services</i> -Caregiver Assessment R-RegSrvs Client Specific (Caring for Elderly)	Hour
132	<i>NAPIS FCSP-Support Services</i> -Caregiver Counseling R-RegSrvs Client Specific (Caring for Elderly)	Hour
133	<i>NAPIS FCSP-Support Services</i> -Caregiver Peer Counseling R-RegSrvs Client Specific (Caring for Elderly)	Hour
134	<i>NAPIS FCSP-Support Services</i> -Caregiver Support Groups R-RegSrvs Client Specific (Caring for Elderly)	Hour
135	<i>NAPIS FCSP-Support Services</i> -Caregiver Training R-RegSrvs Client Specific (Caring for Elderly)	Hour
136	<i>NAPIS FCSP-Support Services</i> -Caregiver Case Management R-RegSrvs Client Specific (Caring for Elderly)	Hour
141	<i>NAPIS FCSP-Respite Care</i> -Respite In-Home Supervision R-RegSrvs Client Specific (Caring for Elderly)	Hour
142	<i>NAPIS FCSP-Respite Care</i> -Respite Homemaker Assistance R-RegSrvs Client Specific (Caring for Elderly)	Hour
143	<i>NAPIS FCSP-Respite Care</i> -Respite In-Home Personal Care R-RegSrvs Client Specific (Caring for Elderly)	Hour
144	<i>NAPIS FCSP-Respite Care</i> -Respite Home Chore R-RegSrvs Client Specific (Caring for Elderly)	Hour
145	<i>NAPIS FCSP-Respite Care</i> -Respite Out-of-Home Day Care R-RegSrvs Client Specific (Caring for Elderly)	Hour
146	<i>NAPIS FCSP-Respite Care</i> -Respite Out-of-Home Overnight Care R-RegSrvs Clnt Spec (Caring for Elderly)	Hour
1501	<i>NAPIS FCSP-Supplemental Services</i> -Assistive Devices for Caregiving R-RegSrvs CS (Caring for Elderly)	Occurrence
1502	<i>NAPIS FCSP-Supplemental Services</i> -Home Adaptations for Caregiving R-RegSrvs CS (Caring for Elderly)	Occurrence
1503	<i>NAPIS FCSP-Supplemental Services</i> -Caregiving Services Registry R-RegSrvs Client Spc (Caring for Elderly)	Occurrence
1506	<i>NAPIS FCSP-Supplemental Services</i> -Caregiving Emergency Cash/Material Aid R-RegSrvs CS (Caring for Elderly)	Occurrence

NOTE: All Non-Registered Aggregate enrollments and service units can be manually entered into CARS.

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** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

NAPIS FCSP GRANDPARENT CARING FOR CHILD

ID	VALUE	UNIT OF SERVICE* VALUE
1545	NAPIS FCSP-Information Services-Public Information on Caregiving Non-Registered Aggr (Caring for Child)	Activity
1546	NAPIS FCSP-Information Services-Community Education on Caregiving Non-Reg Aggr (Caring for Child)	Activity
1547	NAPIS FCSP-Access Assistance-Caregiving Information and Assistance Non-Reg Aggr (Caring for Child)	Contact
1548	NAPIS FCSP-Access Assistance-Caregiver Outreach Non-Registered Aggregated (Caring for Child)	Contact
1549	NAPIS FCSP-Access Assistance-Caregiver Interpretation/Translation Non-Reg Aggr (Caring for Child)	Contact
1550	NAPIS FCSP-Access Assistance-Caregiver Legal Resources Non-Reg Aggr (Caring for Child)	Contact
1551	NAPIS FCSP-Support Services-Caregiver Assessment R-RegSrvs Client Specific (Caring for Child)	Hour
1552	NAPIS FCSP-Support Services-Caregiver Counseling R-RegSrvs Client Specific (Caring for Child)	Hour
1553	NAPIS FCSP-Support Services-Caregiver Peer Counseling R-RegSrvs Client Specific (Caring for Child)	Hour
1554	NAPIS FCSP-Support Services-Caregiver Support Groups R-RegSrvs Client Specific (Caring for Child)	Hour
1555	NAPIS FCSP-Support Services-Caregiver Training R-RegSrvs Client Specific (Caring for Child)	Hour
1556	NAPIS FCSP-Support Services-Caregiver Case Management R-RegSrvs Client Specific (Caring for Child)	Hour
1557	NAPIS FCSP-Respite Care-Respite In-Home Supervision R-RegSrvs Client Specific (Caring for Child)	Hour
1558	NAPIS FCSP-Respite Care-Respite Homemaker Assistance R-RegSrvs Client Specific (Caring for Child)	Hour
1559	NAPIS FCSP-Respite Care-Respite In-Home Personal Care R-RegSrvs Client Specific (Caring for Child)	Hour
1560	NAPIS FCSP-Respite Care-Respite Home Chore R-RegSrvs Client Specific (Caring for Child)	Hour
1561	NAPIS FCSP-Respite Care-Respite Out-of-Home Day Care R-RegSrvs Client Specific (Caring for Child)	Hour
1562	NAPIS FCSP-Respite Care-Respite Out-of-Home Overnight Care R-RegSrvs Clnt Spec (Caring for Child)	Hour
1563	NAPIS FCSP-Supplemental Services-Assistive Devices for Caregiving R-RegSrvs CS (Caring for Child)	Occurrence
1564	NAPIS FCSP-Supplemental Services-Home Adaptations for Caregiving R-RegSrvs CS (Caring for Child)	Occurrence
1565	NAPIS FCSP-Supplemental Services-Caregiving Services Registry R-RegSrvs Client Spc (Caring for Child)	Occurrence
1566	NAPIS FCSP-Supplemental Services-Caregiving Emergency Cash/Material Aid R-RegSrvs CS (Caring for Child)	Occurrence

NOTE: All Non-Registered Aggregate enrollments and service units can be manually entered into CARS.

* REFER TO: CDA SERVICE CATEGORIES AND DATA DICTIONARY on the CDA Website for further detail on service category unit definitions.

** REFER TO: FCSP REFERENCE GUIDE SECTION

CARS (CA-GetCare) Look Up Table 1

AG, AH CAREGIVER RELATIONSHIP

ID	VALUE** (R-FCSP Only)
1	Husband
2	Wife
3	Domestic Partner
4	Son/Son-in-Law
5	Daughter/Daughter-in-Law
6	Grandparent
7	Other Relative
8	Non-Relative
9	Declined to State
0	Missing

** REFER TO: FCSP REFERENCE GUIDE SECTION

**CARS (CA-GetCare)
Family Caregiver Support Program
(FCSP) Reference Guide**

CARS (CA-GetCare) FCSP Reference Guide

Field	Caregivers	Care Receivers	Comments
Participant ID	R- CAREGIVERS	R-CARE RECEIVERS	Unique identifier for each participant assigned by your system.
Provider ID	R- CAREGIVERS	N/A	Unique identifier for the FCSP provider assigned by your system.
Service ID	R- CAREGIVERS	N/A	Unique identifier (as assigned by your system) of the CAREGIVER service for which the units belong. This ID corresponds to a service ID in the Service Provider File. There is no Service ID requirement for the CARE RECEIVER.
First Name	Optional	Optional	
Last Name	Optional	Optional	
Middle Name	Optional	Optional	
Birth Date	R- CAREGIVERS	R-CARE RECEIVERS	
Social Security Number	Optional	Optional	If only last four digits are recorded, enter xxx-xx-####
Address Line 1	Optional	Optional	
Address Line 2	Optional	Optional	
City	Optional	Optional	
Zip Code	R- CAREGIVERS	R-CARE RECEIVERS	
Home Phone Number	Optional	Optional	# for numbers, E for extension
Other Phone Number	Optional	Optional	# for numbers, E for extension
Rural Designation	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Table 1 Sheet Col A,B
Sex at Birth***	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col C,D
Gender***	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col E, F
Gender not listed, specify	Optional	Optional	Answer is required if Gender = 6.
Sexual Orientation***	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col G,H
Sexual Orientation not listed, specify	Optional	Optional	Answer is required if Sexual Orientation = 5.
Race	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col I,J
Ethnicity	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col K,L
Poverty Status	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col M,N
Living Arrangement	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col O,P
Employment Status	R- CAREGIVERS	N/A	Refer to Lookup Tables Sheet Col Q,R
Relationship Status	R- CAREGIVERS	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col S,T
Caregiver Relationship (See NOTE)	R- CAREGIVERS	N/A	Refer to Lookup Table 1 Sheet Col AG,AH
ADL: Eating	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z

CARS (CA-GetCare) FCSP Reference Guide

Field	Caregivers	Care Receivers	Comments
ADL: Bathing	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
ADL: Toileting	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
ADL: Transferring In and Out of Bed/Chair	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
ADL: Walking	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
ADL: Dressing	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Meal Preparation	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Shopping	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Medication Management	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Money Management	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Using Telephone	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Heavy Housework	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Light Housework	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z
IADL: Transportation	N/A	R-CARE RECEIVERS	Refer to Lookup Tables Sheet Col Y,Z

Caregiver data is Summary, Cluster 2 data, **without** ADLs/IADLs.

Care receiver data is Detailed, Cluster 1 data **with** ADLs/IADLs.

NOTE: In the **Caregiver Relationship File**, line item #3 defines the relationship of the care-giver to the care-receiver.

For example, the caregiver is a husband, caring for his wife.

ADL/IADL information is required for Care Receivers in the "Caregivers Caring for the Elderly" category only.