

# ADRC Data Collection and Reporting

JULY 26, 2019

# ADRC Presenters:

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Wilson Tam - California Department of Aging

Special Guest:

Victoria Jump – Ventura County Area Agency on Aging

# Importance of Data

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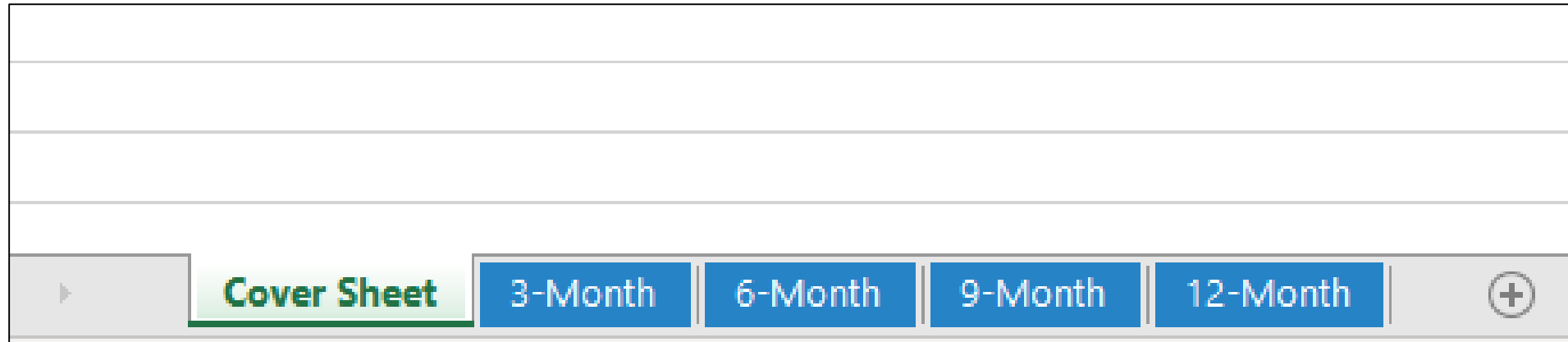
- Demonstrate the value of ADRC systems and services
- Identify community needs and the populations we serve
- Open opportunities for growth
- Drive action

# General Reporting Instructions

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- *For each section and category, report the current running (cumulative) total for the reporting period within the current fiscal year (July – June).*
- *Submit one consolidated workbook to CDA after the end of each quarter.*
- *If your organization does not collect data for a certain category, click the “Do Not Collect” checkbox.*
- *Report the demographics of the individual served by the ADRC.*

# ADRC Data Collection and Reporting Workbook



- Workbook contains five tabs:
  - One tab for the Cover Sheet
  - Four tabs for each of the reporting periods (3-Month, 6-Month, 9-Month, and 12-Month)

# Cover Sheet Tab

ADRC Data Collection & Reporting Workbook
ADRC Partnership Name <i>(select from down-down menu below)</i>
Ventura County ADRC Partnership
Name of each reporting ADRC Core Partner <i>(list names below)</i>
Ventura County Area Agency on Aging
Independent Living Resource Center, Inc.
Name of each reporting ADRC Extended Partner <i>(list names below)</i>
ABC Partner
123 Partner
XYZ Partner

- Select Partnership Name from the drop-down menu.
- List the names of each ADRC core and extended partner that reported data during the current fiscal year.

# Reporting Period Tabs

ADRC Partnership Name	Reporting Period	Fiscal Year			
Ventura County ADRC Partnership	3-Month (July-Sept)	2019-20			
<b>Section A. Consumer Demographics</b>					
Consumer Age	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	
0-13 years old	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 50	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 200	
14-24 years old	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 53	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 175	
25-59 years old	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 120	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 250	
60 years and older	<input type="checkbox"/> Do Not Collect 1,000	<input type="checkbox"/> Do Not Collect 100	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 2,000	
65 years and older	<input type="checkbox"/> Do Not Collect 800	<input type="checkbox"/> Do Not Collect 80	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 1,700	
Declined to State or Missing	<input type="checkbox"/> Do Not Collect 50	<input type="checkbox"/> Do Not Collect 10	<input checked="" type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect 120	
<b>Total</b>	<b>1,850</b>	<b>413</b>		<b>4,445</b>	

- ✓ ADRC Partnership name, reporting period, and fiscal year should already be pre-filled.
- ✓ For each cell, you may enter a number or click the “Do Not Collect” checkbox.

# Section A – Consumer Demographics

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- Report the current running total from each core partner and the aggregate total of extended partners.
- Consumer Demographic categories include:
  - Consumer Age
  - Consumer Race and Ethnicity
  - Consumer Gender Identity
  - Consumer Sex at Birth
  - Consumer Sexual Orientation or Sexual Identity
  - Characteristics of Consumers

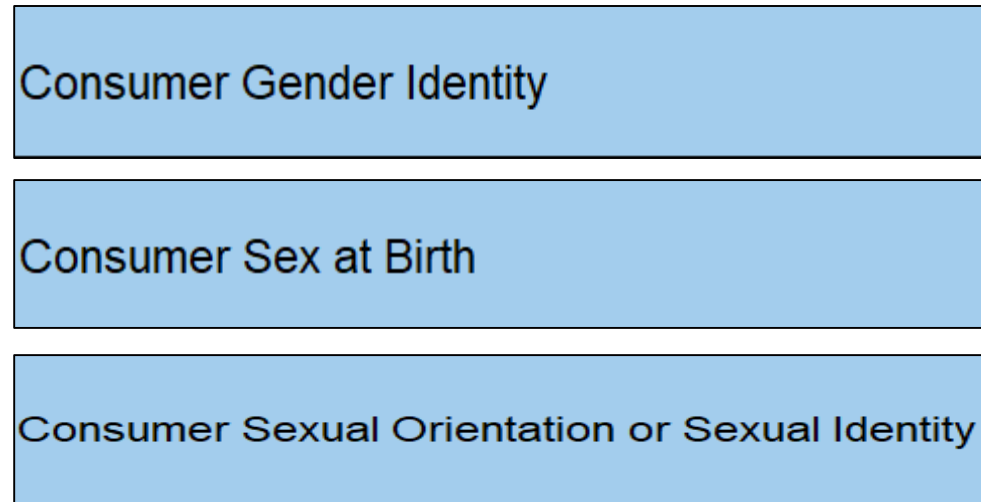


# Consumer Age

Section A. Consumer Demographics				
Consumer Age	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners
0-13 years old	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
14-24 years old	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
25-59 years old	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
60 years and older	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
65 years and older	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Declined to State or Missing	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Total				

➤ Since “older adults” are defined differently by different programs, we are collecting data for those who are “60 years and older” and “65 years and older.”

# Sexual Orientation & Gender Identification (SOGI)



- Area Agencies on Aging are already collecting this data as part of its funding requirements.
- Definitions of each SOGI category is provided in the ADRC Data Collection and Reporting Instructions.

# Section B – Core Components

Section B. Core Components				
	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners
Enhanced Information and Referral Services	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Options Counseling	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Short-Term Service Coordination	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Transition Services <i>(from nursing facility)</i>	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Transition Services <i>(from intermediate care facilities for individuals with intellectual disabilities)</i>	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Transition Services <i>(from hospitals)</i>	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Transition Services <i>(from other institutional settings)</i>	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect

- Report the current running total for the four core components from each core partner and the aggregate total of extended partners.

# Section C – Outreach/Enrollment Activities

Section C. Outreach/Enrollment Activities				
Type of Activities	Number of Outreach/Presentation Activities	Number of Outreach/Presentation Contacts	Number of Application/Enrollment Activities	Number of Application/Enrollment Contacts
MIPPA	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
CalFresh	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
ADRC/LTSS	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Assistive Technology	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Housing	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Veterans	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
SSI	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Medi-Cal	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect	<input type="checkbox"/> Do Not Collect
Other - please specify				
Other - please specify				

- Report the current running total for your entire ADRC partnership network.
- Report the number of outreach/presentation and application/enrollment activities performed and number of contacts reached under each category.
- Some activities may be reported under multiple categories.

# Section D – Partnership Development and Training

Section D. Partnership Development & Training				
Number of Unduplicated Partner Organizations:				
Type of Partners	Name of Partner Organization	Name of Partner Organization	Name of Partner Organization	Name of Partner Organization
211				
Adult Protective Services				
Businesses – general				
Cal Fresh				
Caregiver Resource Centers/Family				
Community-Based Services Programs - Older				
Community-Based Services Programs - People with Disabilities				

- Report the current total and information for your entire ADRC partnership network.
- For the “Partnership” category, report the total number of unduplicated partner organizations. In addition, report the name of each partner organization for each category.
- Some partner organizations may be reported under multiple categories.

# Section D – Partnership Development and Training

Training Topics	Date of the Most Recent Training	Number of Partner Organizations that Attended the Training	Number of Staff Trained
Person-Centered Counseling			
Options Counseling			
Customer Service			
Housing			
Assistive Technology			
Youth Transition			
Institutional Transition			
Hospital Transition			
No Wrong Door			
ADRC Orientation/Overview			

- For the “Training” category, Report the date of training, number of partner organizations that attended the training, and number of staff trained from the most recent **cross-partner training** for each training topic.
- Cross-partner trainings should at minimum include all the core partners.

# Section E – Success Story or Program Highlight

## Section E. Success Story or Program Highlight

Please share a participant success story for the quarter to show the value of the ADRC system and/or highlight a new connection or partnership within your ADRC.

- Do Not Collect
- See Attached Document

- Share a participant success story to show the value of the ADRC system and/or highlight a new connection or partnership within your ADRC.
- Indicate whether a document is attached, or information is not collected.

# Section F – Biggest Barriers

## Section F. Biggest Barriers

Please share the biggest barriers in providing services or connecting people to services in your area.

Do Not Collect

See Attached Document

- Share the biggest barriers in providing services or connecting people to services in your area.
- Indicate whether a document is attached, or information is not collected.



# Section G – Signature

Section G. SIGNATURE		
I understand that this is an electronic signature, I certify that all provided information is believed to be accurate, reliable, and complete to the best of my knowledge and have the ability to confirm it.		
Full Name	Title	Date Sent to CDA

- State the full name and title of the person submitting the report and the date when this report was sent to CDA.

# Questions & Answers

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# Contact Information

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➤ Contact ADRC Program Staff at [ADRC@aging.ca.gov](mailto:ADRC@aging.ca.gov)

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Thank you!

