

CALIFORNIA DEPARTMENT OF AGING

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**PROGRAM MEMO**

CDA 1014 (Rev. 02/14)

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| TO: Area Agencies on Aging Directors | | NO.: PM 15-05 (P) | |
| SUBJECT: HICAP Fiscal Year 2014-15 Health Insurance Counseling and Advocacy Program Contract Amendment #1 | | DATE ISSUED: March 25, 2015 | |
| REVISED: | | EXPIRES: June 30, 2015 | |
| REFERENCES: Older Californians Act, Welfare and Institutions Code 9100, et seq. | | SUPERSEDES: PM 14-06(P) | |
| PROGRAMS AFFECTED: | <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> CBAS <input checked="" type="checkbox"/> HICAP | | |

Purpose

This Program Memo (PM) transmits information regarding your Fiscal Year (FY) 2014-15 Health Insurance Counseling and Advocacy Program (HICAP) revised Budget Display and Contract Amendment #1 (STD. 213A).

Amendment Content

The California Department of Aging (CDA) is amending the statewide HICAP Contracts (HI-1415) to allocate and reallocate One-Time Only (OTO) federal State Health Insurance Assistance Program (SHIP) funds. The amendment consists of:

- \$185,778 carryover of federal SHIP grant funds reallocated from the March 31, 2014 closeouts; and
- \$89,000 in previously unallocated federal SHIP grant funds.

The result is a \$274,778 net increase to the statewide HICAP Contracts.

Budget Displays

On the attached HICAP 2014-15 Amendment #1 Budget Displays, the column labeled "State Fiscal Year Funding Adjustment" identifies any unspent funds, per your June 30, 2014 closeouts. If your AAA has any of these funds, you will see them adjusted out of the top section of the Budget Display (State Fiscal Year 2013-2014) and into the bottom section (State Fiscal Year 2014-2015).

Carryover amounts from the prior contract period and the previously unallocated funds are displayed in a separate column labeled "One-Time Only."

**Expenditure
Details**

This contract amendment must be executed no later than June 30, 2015 to ensure the carryover funds have been obligated. Expenditures must be consistent with SHIP grant Terms and Conditions and the previously submitted line item budgets.

Funds identified in both of the above Budget Display columns must be expended by March 31, 2015. Please use the appropriate Project Codes to report your expenditures of these one-time funds.

- Five percent of the \$89,000 in previously unallocated federal SHIP grant funds allocated to the AAAs and HICAP providers must be used to support one-on-one pharmaceutical benefits (Part D) counseling to dual eligible beneficiaries with mental illness. This is a slight increase to the July 1, 2014 - March 31, 2015 minimum requirement identified on each AAA's Budget Display.
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**Budget
Submission
Instructions
and Due Dates**

Each AAA must submit a revised HICAP Budget (CDA 229) incorporating the attached HICAP Budget Display Amendment #1 numbers to its CDA Fiscal Team Specialist as soon as possible, but no later than 30 days from the date of this PM.

The HICAP Budget (CDA 229) and instructions are located on CDA's website at: http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents/

Inquiries

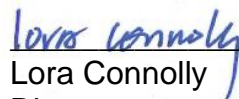
For program-related inquiries, contact your assigned CDA HICAP Specialist.

For fiscal inquiries, contact your assigned CDA Fiscal Team Specialist.

Attachments

HICAP 2014-15 Amendment #1 Budget Displays
http://www.aging.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/

Note: Your HICAP 2014-15 Amendment #1 Contract (STD. 213A) and HICAP 2014-15 Amendment #1 Budget Display will be mailed to your AAA's Contract Representative.



Lora Connolly
Director