

DEPARTMENT OF AGING

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**PROGRAM MEMO**

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 07- 05 (P)
SUBJECT: Fiscal Year 2007-08 Title V, Senior Community Service Employment Program Contracts and Original Title V SCSEP Budget	DATE ISSUED: 03/27/07
REVISED	EXPIRES: June, 30 2008
REFERENCES:	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit FY 2007-08 Title V SCSEP Contracts</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your AAA-Based Team Fiscal Specialist	

This Program Memo (PM) transmits your Fiscal Year (FY) 2007-08 Title V Senior Community Service Employment Program (SCSEP) Contract. Federal funds are based on the prior year federal allocations and state funds include a \$.50 per hour augmentation to offset the minimum wage increase to \$8.00 per hour, effective January 1, 2008.

Processing TimeframesTitle V SCSEP Contracts

Please sign and return all four copies of the contract (Std 213), with original signatures to:

California Department of Aging
 Contracts and Business Services Section
 1300 National Drive, Suite 200
 Sacramento, CA 95834



Title V SCSEP Budgets

Your original FY 2007-08 Title V SCSEP Budget (CDA 35) is due to your assigned AAA-Based Team Fiscal Specialist **as soon as possible, but no later than 30 days from the date of this PM**. This budget should reflect the amounts allocated in the Title V Budget Display attached to your FY 2007-08 Title V SCSEP Contract and must be submitted electronically to the Fiscal and Contracts Team using the Team's Title V fiscal email boxes.

Title V SCSEP Payments

As a reminder, FY 2007-08 Title V payments will not be processed until the original FY 2007-08 Title V SCSEP Budget is approved and the FY 2007-08 Title V SCSEP Contract is returned to and fully executed by the Department.

Original Signed By:

Lynn Daucher
Director

Attachments