

## DEPARTMENT OF AGING

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# PROGRAM MEMO

TO: <b>AREA AGENCY ON AGING DIRECTORS</b>	NO.: <b>PM 07-15 (P)</b>
SUBJECT: <b>Ombudsman Volunteer Recruitment Initiative Financial Closeout Report</b>	DATE ISSUED: August 9, 2007
REVISED: <b>AUGUST 3, 2007</b>	EXPIRES: Until Superseded
REFERENCES: <b>PM 03-13 (P), PM 04-01 (P), PM 04-12 (P)</b>	SUPERSEDES: <b>PM 06-17 (P)</b>
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: <b>Ombudsman Initiative</b>	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <b>Closeout Report</b>	
INQUIRIES SHOULD BE DIRECTED TO: Donna DiMinico, Ombudsman Program Consultant, <a href="mailto:ddiminic@aging.ca.gov">ddiminic@aging.ca.gov</a> , 916-928-2198, or Jana Matal, Ombudsman Program Manager, Office of the State Long-Term Care Ombudsman (OSLTCO), <a href="mailto:jmatal@aging.ca.gov">jmatal@aging.ca.gov</a> , 916-419-7514	

This Program Memo (PM) provides Area Agencies on Aging (AAAs) with the form and instructions for the Ombudsman Volunteer Recruitment Initiative Financial Closeout Report (OMB-CDA 002) and the due date to submit the Closeout Report for FY 2006-07 to the California Department of Aging (CDA).

The OMB-CDA 002 must be received by August 30, 2007 to allow sufficient time for review and approval. Expenditures reported on the OMB-CDA 002 will be used to calculate Federal Citation Penalties Account funds owed to CDA or owed to the AAA.

Mail the original signed copy of the Financial Closeout Report by the due date to:

Nadine Hintz  
 California Department of Aging  
 Office of the State Long-Term Care Ombudsman  
 1300 National Drive, Suite 200  
 Sacramento, CA 95834

Please do not email this Closeout Report.



Computer files of the form will be e-mailed to all AAA Fiscal Officers simultaneously with the distribution of the PM.

**Original signed by:**

Lynn Daucher  
Director

Attachments (2)

cc: Ombudsman Program Coordinators