Committee Members Present:
Teresa Favuzzi  Derrell Kelch
Tony Anderson  Michi Gates
Victoria Jump  Elsa Quezada (by Phone)
Dani Anderson  Pam Miller
Ana Acton (by Phone)  Jonn Melrose
Paula Margeson

State Agency Representatives Present:
Lora Connolly, CDA
Robin Jordan, CDA
Marianne Gammon, CDA
Karen Jacoby, DOR
Paula Acosta, CDA (by Phone)
Anita Shumaker, CalVet

Guests
Bill Waibel, Elsevier
Ted Gies, Elsevier (by Phone)
Barb Kleist, University of Minnesota (by Phone)

Agenda Item: Welcome and Introductions
The meeting was called to order and members introduced.

Agenda Item: Person Centered Counseling Online Training
During the September 16, 2016 meeting, the Committee had a lengthy discussion about the accessibility of Elsevier’s online training. As follow-up to that discussion, Elsevier representatives Bill Waibel, Barb Kleis, and Ted Gies provided an update on user testing and the current accessibility status of the Person Centered Counseling Online Training Modules.
Over the last year, Elsevier has worked with the Administration for Community Living (ACL) and the University of Minnesota to pilot this online curriculum. The pilot involved engaging users from the pilot states in reviewing the on-line content. There are approximately 1,529 learners that have accessed the content over the last year, with approximately 29,000 lessons being completed. The states participating in the pilot are: Oregon, Washington, Wisconsin, Vermont, New Hampshire, Maine, Maryland, Massachusetts, Alabama, Hawaii, Colorado Virginia, and the District of Columbia. Officially, the pilot will end on December 31, 2017.

Ted Gies explained that his team specializes in web accessibility and user experience. They support many platforms within Elsevier. This includes anything from their main flagship product, Science Direct, to very specific domain solutions like their re-access chemistry database or even the solution being discussed today. His team is very much a shared services organization. Whenever a website is going to be created or going under content updates or revisions, his team will go in and do quite a strict regimen of testing. They test each web page and feature for accessibility against standards outlined in Section 508 of the federal Rehabilitation Act and the Web Content Accessibility Guidelines (WCAG).

Bill informed Ted that two of the advisory committee members who are visually impaired had tested the online training and provided feedback. Jay Harris, absent from the meeting, had sent feedback that he was able to navigate the online training quite well with Window Eyes. The one challenge Jay had was with the calendar. Paula Margeson uses JAWs and had quite a different experience. Paula provided two general observations: 1) with various platforms and different screen readers, all online content may or may not be accessible and; 2) people vary in their skill sets. Is it possible to have a low budget alternative training format that would just be straight text with no graphics?

Ted Gies thanked Paula for her insights and feedback. Ted saw developing a separate version as a last resort. To uncover the accessibility usability gaps, Ted’s team will meet with users. They can do this virtually or even in person and run through the system together. Ted agreed to speak with Paula offline to provide some technical assistance to her and her staff.
Agenda Item: Review of September 16, 2016 Notes

Notes from the September 16, 2016 conference call were reviewed. Minor edits were identified and will be corrected. Committee Members approved the notes pending these corrections.

Members discussed potentially changing the venue of Advisory Committee meetings. Members agreed to a change in venue. Teresa Favuzzi offered to host the meetings at California Foundation for Independent Living Centers (CFILC) office. ADRC Advisory Committee meetings in 2017 are scheduled for the following dates: January 20, 2017, March 17, 2017, May 19, 2017, July 21, 2017, September 22, 2017, and November 17, 2017. Meetings will be held at CDA and other locations.

On behalf of the Advisory Committee, Derrell Kelch extended his thanks to CDA for hosting the Advisory Committee meetings during this past year.

Lunch

After lunch, Teresa requested that the Advisory Committee vote on moving forward to implement Elsevier’s Person Centered Counseling Training. All but one Advisory Committee member voted to move forward with the training.

Agenda Item: Subcommittee Reports

- **Sustainability Subcommittee:**

  Pam Miller reported on behalf of Victoria Jump, Subcommittee Chair. The Subcommittee is in the process of identifying an author who will introduce legislation that would formerly establish ADRC in California statute. Language included in the bill would allow for ADRCs to pull down Medi-Cal dollars via Medicaid Administrative Activities (MAA).

- **Data and Outcomes Subcommittee:**

  The Subcommittee has not yet met. Pam Miller will serve as chair. Members include Eldon Luce, Victoria Jump, Dani Anderson, and Tony Anderson.
Agenda Item: CCT and Partner Updates

Robin Jordan provided the update for CCT for Karli Holkko.

Year-to-date Performance Update:

- Recruitment and Enrollment
  - October: 9 enrollments
  - YTD: 636

- Number of Transitions
  - October: 22
  - YTD: 368

- Number Re-Institutionalized Individuals
  - October: 0
  - YTD: 21

- Quality of Life (QOL) Survey
  - As of June 1, 2016, Baseline QOL Surveys should no longer be conducted, and will no longer be eligible for reimbursement.
  - As of January 1, 2017, 24-month follow-up QOL Surveys should no longer be conducted, and will no longer be eligible for reimbursement.
  - Year-to-Date QOL Survey Totals:
    - Baseline: 140
    - First follow-up: 116
    - Second follow-up: 61
    - Total: 317
Dani Anderson reported that Independent Living Resource Center, Inc.’s CCT involvement is in Santa Barbara County, and they have successfully transitioned seven individuals there. As is the case elsewhere, the challenge for them is in finding housing that is both available and affordable. Paula Margeson reported that the Dayle McIntosh Center (DMC) has done a few transitions. Housing is an issue in Orange County as well. DMC has 20 housing vouchers, but landlords do not want to accept them. They are in discussions with Cal Optima to partner on a seed grant for the program.

Jonn Melrose reported that CalVet is looking into repurposing some bond money to provide assisted housing. Separately, Placer County is buying a 20 unit building in Roseville for low income and special needs individuals. Discussions continue with Reno Veterans Medical Center on the Veteran- Directed Home and Community Based Services Program.

Tony Anderson reported on his family caregiver workgroup. At the last meeting, the group decided that the focus going forward would be to look at establishing consistent standards and qualification requirements for California’s direct service providers.

**Next Steps:**

- The September 16, 2016 minutes will be revised and reposted.
- The CCT Update will be sent to Advisory Committee Members.

**Next ADRC Advisory Committee Meeting:**

The next ADRC Advisory Committee Meeting will be on Friday, January 20, 2016, in Sacramento at the California Department of Aging.