Aging and Disability Resource Connection (ADRC)  
Advisory Committee Meeting Minutes  
March 15, 2019

Committee Members Present:
Ana Acton  
Christina Mills  
Dani Anderson  
Eldon Luce  
Elsa Quezada  
Maribel Marin  
Pam Miller  
Victoria Jump

Guests Present:
Anson Houghton, Agency on Aging Area 4  
Gary Robbins, Riverside County Office on Aging [phone]  
Julia Hales, Marin Center for Independent Living  
Marco Rodriguez, County of Orange Office on Aging [phone]  
Suzy Bischalaney, San Francisco Department of Aging and Adult Services [phone]  
Mary Uspenskaya. FREED

State Agency Representatives Present:
Ed Long, California Department of Aging (CDA)  
Paula Acosta, CDA [phone]  
Wilson Tam, CDA  
Urshella Starr, California Department of Health Care Services (DHCS)  
Irene Walela, California Department of Rehabilitation (DOR)  
Liz Pazdral, State Independent Living Council (SILC) [phone]
11:00 Opening of Meeting

**Agenda Item 1: Welcome and General Introductions**

The meeting was called to order and members, guests, and state agency representatives were introduced.

**Agenda Item 2: Review Agenda and Approve Previous Meeting Minutes**

No additions to the agenda. A motion was made by Dani Anderson and seconded by Pam Miller to approve the agenda and previous meeting minutes.

**Agenda Item 3: C4A/CFILC Updates**

This agenda item was discussed after item 4.

CFILC is organizing visits with legislators and stakeholders to ensure the disability community, including children and youth, are part of discussions and initiatives for the Master Plan (on aging). Upcoming opportunities for outreach and education include Senior Rally Day on May 7 and Disability and Aging Capitol Action Day on May 23.

The California Aging and Disability Alliance (CADA) is looking into future services and programs that can provide long-term services and supports (LTSS) for a short-term, temporary basis without having to spend down to qualify for Medi-Cal.

**Agenda Item 4: State Agency Updates**

1. **Department of Health Care Services**

   Urshella Starr reported on the following:
   - **Money Follows the Person (MFP)/California Community Transitions (CCT) Program**: DHCS received authority from the federal Centers for Medicare and Medicaid Services (CMS) to continue enrolling individuals for transition services until June 30, 2019. DHCS is in the process of submitting a budget to CMS for extending transition services until the end of 2019. Legislatures are working on legislation (e.g., HR 1342) to extend MFP for a longer term.

   MFP/CCT providers on the ADRC Advisory Committee inquired about having a conversation with DHCS to change the model for implementing the MFP program in California. MFP/CCT providers expressed that there
may be opportunities to leverage the ADRCs and No Wrong Door model to improve coordination and improve outcomes.

2. California Department of Aging

Ed Long, Acting Deputy Director, reported on the following:

- **Staffing Updates:** David Morikawa will be joining CDA on April 2 and his primary role is to establish training for designated and emerging ADRCs and other stakeholders. Ed Long’s commitment as the Acting Deputy Director for the Department’s Long-Term Care and Aging Services Division ends in April 2019; CDA has been actively recruiting to permanently fill this position. Fran Mueller continues to fill the role of Acting Director. Mark Beckley was named the Acting Chief Deputy Director. Adam Willoughby was named the Acting Assistant Director for Legislation and Public Affairs.

- **Hearings:** CDA has participated in Assembly and Senate Hearings. In addition, CDA is working on a report to the legislature regarding transition of the Multipurpose Senior Services Program (MSSP) into managed care and the coordinated care initiative counties.

Wilson Tam, ADRC Manager, reported on the following:

- **Funding opportunities:** CDA is exploring short-term and long-term funding for ADRC services through Older Americans Act (OAA) Title 3 funds. CDA will be consulting other states. Pam Miller and Agency on Aging Area 4 are currently piloting the development of a person-centered options counseling program using OAA Title 3 funds.

The ADRC Advisory Committee discussed connecting with AARP and United Way for potential funding opportunities.

- **CalFresh Expansion:** “Reversing of SSI Cash-Out” has been rebranded to “Expanding CalFresh.” CDA is currently seeking interest from Area Agencies on Aging (AAA) for providing outreach and application assistance. Funding for each AAA will depend on the number of participating AAAs and meeting of performance goals.

- **Medicare Improvements for Patients and Providers Act (MIPPA):** The 2018-19 MIPPA contract amendment will include $211,000 for ADRCs ($60,000 is one-time-only funding).

3. Department of Rehabilitation

Irene Walela, Deputy Director, reported on the following:

- **Appointment/Staffing Updates:** DOR has not yet received confirmation of governmental appointments for its department. The California Health and Human Services Agency was appointed a new Secretary (Mark Ghaly). DOR
is looking to fill staffing vacancies for multiple Grant Administrator positions.

- DOR is pending an interagency agreement with the California Public Utilities Commission to expand provision of supplemental telecommunications equipment statewide to individuals for accessing phone service.
- CalFresh Expansion: The California Department of Social Services (CDSS) has provided some outreach materials for distribution. DOR is planning to seek interest from Independent Living Centers (ILC) for providing outreach and application assistance.
- CDSS Webinar: DOR was asked by CDSS to be a presenter on the topic of working with people with disabilities in a series of webinars.
- Traumatic Brain Injury (TBI) Stakeholder Day: DOR attended the Administration for Community Living’s (ACL) TBI Stakeholder Day event and reported there was much interest in long-term, person-centered approaches for helping people with TBI attain independence and employment.

4. State Independent Living Council

Liz Pazdral, Executive Director, reported on the following:

- State Plan for Independent Living: SILC is working to develop the State Plan for Independent Living. ACL has created a new instrument for the State Plan, but the instrument has not yet gone through all the levels of approval in order for it to be usable. SILC is proceeding without the new instrument and will have to make an amendment once the new instrument is released.
- SILC has started seven workgroups. Two workgroups may be of relevance to the ADRC Advisory Committee:
  - Long-Term Services and Supports
  - De-Institutional Transition Funding: The workgroup is working on defining “diversion” in which the definition will be used for identifying individuals who were diverted from institutionalized settings.
- Application for Technical Assistance: SILC applied for a technical assistance opportunity through ACL’s National Center on Advancing Person-Centered Practices and Systems (NCAPPS) but decided to retract the application due to California not being in position to meet ACL’s expectations for state-level systems changes at this time.

The ADRC Advisory Committee discussed recent initiatives that is positioning California for similar opportunities in the future.
**Agenda Item 5: Subcommittee Updates**

1. **Data and Outcomes:** Subcommittee members include Victoria Jump, Maribel Marin, Ana Acton, and Anson Houghton. Ana Acton, Subcommittee Chair, reported out for the Data & Outcomes Subcommittee.

   - The Subcommittee shared its current drafts of the *ADRC Data Collection Tool* and *Service and Reporting Definitions* documents. Recent additions to the ADRC data collection tool included questions about new partnerships and completed trainings. The Subcommittee reported difficulties in defining the ADRC service definitions and methodologies for counting the number of people served (e.g., Should Options Counseling service units be counted only if the service was provided by specially trained staff?). In addition, the Subcommittee discussed methods to compile and report ADRC performance data from data that AAAs and ILCs are already reporting for other program funding streams.

   The ADRC Advisory Committee discussed training needs (e.g., Person-Centered Counseling) and past training opportunities, which were not provided in an accessible format and did not conclude with certification.

   The ADRC Advisory Committee discussed hurdles in collecting data due to organizations having their own data systems that do not “talk” to other data systems.

2. **Sustainability:** Subcommittee members include Pam Miller, Dani Anderson, Christina Mills, Eldon Luce, and Julia Hales. Dani Anderson, Subcommittee Chair, reported out for the Sustainability Subcommittee.

   - Christina Mills, California Foundation for Independent Living Centers, offered to host, caption, and archive a “ADRC 101 Training” about how to become an ADRC, benefits of an ADRC, how an ADRC works, etc. Christina has reached out to Victoria Jump and Dani Anderson from the Ventura County ADRC Partnership and Wilson Tam from the California Department of Aging for developing the training.

   - The Subcommittee plans to provide feedback to CDA for updating the ADRC designation criteria and application process.

   - The Subcommittee discussed the implications of AB 1200 (Cervantes, 2017), which requires a partnership between the AAA and ILC to become a designated ADRC.
The ADRC Advisory Committee discussed concerns about non-designated entities claiming to be an ADRC and ideas to distinguish state-designated ADRCs from a non-designated one.

3. **Training:** Subcommittee members include Paula Margeson (Chair), Elsa Quezada, and April Wick.

   The Training Subcommittee did not have updates to report.

4. **Membership:** Subcommittee members include Dani Anderson, Paula Margeson, and Victoria Jump.

   The Membership Subcommittee has not yet held its first meeting. The Subcommittee will be meeting in the near future for the purposes of:
   - Determining the strategic groups and organizations to target
   - Determining the ideal number of representatives for each group
   - Developing a recruitment outreach plan and materials to fill vacancies
   - Determining a methodology for objective evaluation of applications and determination of membership
   - Updating the ADRC Advisory Committee Charter

**Agenda Item 6: Sustainability**

Wilson Tam, CDA, encouraged the ADRC Advisory Committee and partners to forward any state-level ADRC grant and partnership opportunities to him for follow-up.

**Agenda Item 7: Partner Updates**

Pam Miller, Agency on Aging Area 4, is pursuing a grant to develop an evidence-based program through the Benjamin Rose Institute (BRI) care management system.

Elsa Quezada, Central Coast Center for Independent Living, reported that her organization was originally working with two AAAs to form a Monterey Bay ADRC which would cover the counties of Santa Cruz, San Benito, and Monterey. The Monterey Bay group recently met and decided to focus on one county, Monterey, and will be connecting with CDA for technical assistance. In addition, Elsa has been discussing funding opportunities with the SCAN Foundation.

Gary Robbins, Riverside County Office on Aging, reported his organization has begun the process of contractually partnering with Molina Healthcare to provide services for their Health Homes program.
Julia Hales, Marin Center for Independent Living, reported her organization is partnering with Integrated Community Services, a local non-profit in Marin, to bring onboard interns to provide one-on-one support to individuals for reducing isolation and streamlining eligibility for benefits.

**Agenda Item 8: Next Steps/Action Items**

The ADRC Advisory Committee discussed potential future agenda topics such as “types of transition models,” “diversion,” “housing,” and “partnership with the Whole Person Care Program.”

The next meeting will be held on May 17, 2019. Meeting was adjourned.