Committee Members Present:
Ana Acton
Christina Mills
Dani Anderson
Derrell Kelch
Eldon Luce
Elsa Quezada
January Crane [phone]
Maribel Marin
Pam Miller
Paula Margeson
Victoria Jump

Guests Present:
Anson Houghton, Agency on Aging Area 4
April Wick, Resources for Independent Living
Julia Hales, Marin Center for Independent Living
Marco Rodriguez, County of Orange Office on Aging [phone]
Martha Huettl, ADRC of San Francisco Partnership [phone]

State Agency Representatives Present:
Lora Connolly, California Department of Aging (CDA)
Dean Fujimoto, CDA
Denise Crandall, CDA
Paula Acosta, CDA [phone]
Wilson Tam, CDA
Urshella Starr, California Department of Health Care Services [phone]
Irene Walela, California Department of Rehabilitation (DOR)
Pia Basuden, DOR
11:00 Opening of Meeting

**Agenda Item 1: Welcome and General Introductions**

The meeting was called to order and members, guests, and state agency representatives were introduced.

**Agenda Item 2: Review Agenda and Approve Previous Meeting Minutes**

No additions to the October 19, 2018 agenda. A motion was made by Victoria Jump and seconded by Eldon Luce to approve the agenda.

Irene Walela wanted to give credit to Ana Acton and Eli Gelardin for the “LTSS and No Wrong Door” presentation from the previous meeting. Agenda Item Three (3) from the previous meeting minutes has been changed to “Independent Living Center (ILC) Presentation - LTSS and No Wrong Door.”

**Agenda Item 3: Health Insurance Counseling and Advocacy Program (HICAP) Presentation**

Presenter was Denise Crandall from CDA. The presentation provided an overview of HICAP including the history, purpose, eligibility criteria, and the beneficiaries of the program. In addition, the presentation provided an overview of the Medicare Improvements for Patients and Providers Act (MIPPA), including the purpose, programmatic and funding inter-relationship with ADRCs, and examples of services provided by ADRCs with MIPPA funds. Victoria Jump (Ventura County ADRC) and Marco Rodriguez and Paula Margeson (Orange County ADRC) shared examples of services that their ADRC provides with the MIPPA funds.

**Agenda Item 4: 2019 ADRC Advisory Committee Meeting Calendar**

Wilson Tam, CDA, reported the 2019 ADRC Advisory Committee Meeting dates/times, conference line, and meeting location has been confirmed. A copy of the meeting information was provided to each attendee and posted on the ADRC website.

The Committee discussed the possibility of having Subcommittee Meetings from 10:00AM – 11:00AM and the full Advisory Committee Meeting from 11:00AM – 3:00PM.
**Agenda Item 5: Action Items**

1. **ADRC Advisory Committee Membership Confirmation**

   Five Committee members submitted their applications to renew membership: Dani Anderson; Elsa Quezada; Maribel Marin; Pam Miller; and Paula Margeson. A motion was made by Eldon Luce and seconded by Victoria Jump to confirm the five Committee members. Membership is a two-year term.

   Wilson Tam to follow up with Committee members to renew and confirm memberships. The ADRC Advisory Committee Charter states that membership is limited to a two-year term and maximum of 15 representatives.

2. **Data and Outcomes Report**

   The Data & Outcomes Subcommittee met on October 4, 2018 and developed an ADRC Data Collection Tool for the purpose of collecting/reporting basic data already being captured by ADRC partners to highlight the valuable services provided by our local ADRCs in California. Refer to the Data and Outcomes Subcommittee Meeting Minutes from October 4, 2018 for additional information.

   The Committee reviewed the ADRC Data Collection Tool and discussed the need to define each data category and provide training to ADRCs. A motion was made by Elsa Quezada and seconded by Derrell Kelch to approve the use of the ADRC Data Collection Tool pending further revisions by the Data and Outcomes Subcommittee.

   Christina Mills and Julia Hales suggested putting the ADRC Data Collection Tool online (e.g., Google Drive) to make it easier for collecting data from ADRC partners.

**Agenda Item 6: ADRC Fact Sheet**

Paula Acosta and Paula Margeson drafted an ADRC Fact Sheet. The Committee decided to create two versions of the ADRC Fact Sheet, one version for service providers and advocacy purposes and a separate version for educating consumers. Committee members were requested to provide feedback for the ADRC Fact Sheets by emailing Paula Margeson and Paula Acosta prior to the next ADRC Advisory Committee meeting.
Agenda Item 7: Lunch Break

Agenda Item 8: California Department of Aging Updates

Dean Fujimoto provided information about the reversal of SSI Cash-Out and how it relates to ADRCs. In the past, California made the legislative decision (SSI Cash-Out) of allowing SSI recipients to opt-out of CalFresh and receive $10.00 as a cash out. In June 2019, SSI Cash-Out is set to be eliminated and those who are receiving SSI would have the opportunity to apply for CalFresh benefits. The California Department of Social Services (CDSS) administers the CalFresh Program and has engaged five State departments (including CDA and DOR) about the opportunity to provide CalFresh education, outreach, and application assistance to SSI recipients. The ADRC network can position itself for the opportunity to assist CDSS and provide valuable CalFresh benefits to SSI recipients by participating in simple efforts such as asking those we serve whether they are currently receiving SSI, engaging participants at congregate meal sites, etc. For more information about the reversal of SSI Cash-Out, people may participate in CDSS’ monthly stakeholder meetings.

Agenda Item 9: California Association of Area Agencies on Aging (C4A) Updates

The C4A has initiated efforts to modernize the Older Californians Act. Major changes include changing the name of the Act and the California Department of Aging, merging programs for older adults and persons with disability under one State department, and incorporating other stakeholder groups into the Act. A concept paper has been drafted to share with stakeholders. The State Assembly Committee on Aging and Long-Term Care is scheduled to host a hearing on November 7, 2018 at the C4A Conference.

Agenda Item 10: Subcommittee Updates

The Committee discussed the possibility of having in-person Subcommittee Meetings from 10:00AM – 11:00AM prior to the full Advisory Committee Meeting. Wilson Tam to follow-up with Subcommittee members to schedule and plan out agenda for each Subcommittee meeting. Christina Mills offered meeting space at the California Foundation for Independent Living Centers office (same location as the Advisory Committee Meeting) and April Wick offered meeting space at the Resources for Independent Living office on 4th and I Street, Sacramento.

The Committee determined that individuals do not need to be a Committee member in order to participate in Subcommittees.
The Committee Chairs requested each member to join one Subcommittee. Committee members selected their Subcommittee of choice.

1. **Data and Outcomes:** Subcommittee members include Victoria Jump, Maribel Marin, Ana Acton, and Anson Houghton. The Subcommittee Chair and Notetaker to be determined at the next Subcommittee meeting. *This Subcommittee’s role is standardizing and ensuring accountability for collection of data elements to demonstrate the value of ADRC services and need for additional funding.*

2. **Sustainability:** Subcommittee members include Pam Miller, Dani Anderson, Christina Mills, Eldon Luce, and Julia Hales. The Subcommittee Chair is Dani Anderson and Notetaker is Julia Hales. *This Subcommittee’s role is to discuss how to maintain the viability of ADRCs by identifying opportunities for improvement, funding opportunities, partnerships, etc.*

3. **Training:** Subcommittee members include Elsa Quezada, Paula Margeson, and April Wick. The Subcommittee Chair is Paula Margeson and Notetaker is Wilson Tam. *This Subcommittee is a newly established subcommittee which will focus on developing training materials for options counseling, person-centered counseling, etc. and standardizing ADRC training provisions/curriculum for providing guidance to designated and emerging ADRCs.*

**Agenda Item 11: Sustainability**

Eldon Luce discussed the importance of local ADRCs having a designated ADRC Coordinator to maintain ADRC-related meetings, operational activities, outreach activities, and partnerships. Ana Acton mentioned the possibility of leveraging existing ILC funding to provide a part-time ADRC Coordinator; However, that would take away funding from direct services. Pam Miller recently brought Anson Houghton on board with Agency on Aging Area 4 (AAA4); A part of Anson’s time is dedicated to coordinating ADRC activities in AAA4’s seven-county jurisdiction. The Committee discussed utilizing the AmeriCorps Vista Program and college-level internships for supporting ADRC activities.

**Agenda Item 12: Partner Updates**

Eldon Luce reported Placer County submitted application to CDA for ADRC designation.

Elsa Quezada reported Monterey Bay submitted application to CDA for ADRC designation.
Maribel Marin reported 2-1-1 was recently launched in Glenn County and El Dorado and Siskiyou counties are in process of providing 2-1-1 services 24 hours a day, seven days a week. Maribel provided information about start-up funding for 2-1-1 providers.

Julia Hales reported the No Wrong Door Work Group has developed its vision and mission statements. The Work Group is planning to identify their short-term, mid-term, and long-term goals. Thereafter, they will be identifying the agencies and partners to engage and the action steps to be taken during each specific timeframe.

Victoria Jump reported the Ventura County ADRC recently applied and was awarded a grant from the federal Administration for Community Living to provide supportive services for those affected by Alzheimer’s Disease/Dementia. Victoria mentioned the Orange County Alzheimer’s Association was among one of the 15 grantees who received the same grant and that it could be a partnership opportunity for the Orange County ADRC.

Ana Acton reported that FREED hosted its first “Our Community: An Aging and Disability Conference” in the Yuba-Sutter community. In addition, FREED received a small grant from The SCAN Foundation for educating elected officials about long-term services and supports. As a result, FREED was able to host a panel of elected officials at their recent Conference in the Yuba-Sutter community.

**Agenda Item 13: Next Steps/Action Items**

The next meeting will be held on January 18, 2019.

Action Items to include:
- Approve meeting minutes from October 19, 2018 meeting
- Convene Subcommittee meetings to discuss the subcommittee purpose, goals, and responsibilities
- Review ADRC Fact Sheet and provide feedback to Paula Acosta and Paula Margeson
- Confirm ADRC Advisory Committee memberships

Meeting was adjourned.