Subcommittee Members Present:
Paula Margeson (Chair) and Elsa Quezada

Guests Present:
None

State Agency Representatives Present:
Wilson Tam and David Morikawa, CDA

Agenda Item 1: Review Agenda
Teleconference meeting was called to order at 9:30 am by Subcommittee Chair Paula Margeson. Meeting agenda was approved by consensus as provided.

Agenda Item 2: Subcommittee Goals and Objectives
Follow-up discussion on the Subcommittee goals and objectives was held. After discussion, two potential goals with objectives were formulated:

1) Goal 1: Support the training of designated and emerging ADRC and other stakeholders
   a. Objective 1A: Identify training and development needs and standards
   b. Objective 1b: Identify learning objectives and content
   c. Objective 1c: Identify lesson plans and training methodologies
   d. Objective 1d: Identify, select and/or develop training materials that will establish and meet ADRC training standards.

2) Goal 2: Provide technical support to designated and emerging ADRCs
   a. Objective 2a: Establish an informal forum for ADRC leaders to request, share and/or receive information, ideas and opinions.

With these goals and objectives, the priority is to determine and/or develop training for Person Centered Counseling. Thereafter, ADRC core functions training needs will be addressed.
Other talking points included: a) certification for staff requirements, training time for practicum/exercises, the various perceptions and thinking of what person-centered counseling is, and the potential of paradigm shifts within programs. Wilson also mentioned the ADRC 101 orientation that is being developed by the Sustainability Subcommittee to help inform those interested in becoming an ADRC and potential funding sources of ADRC concepts and design elements.

**Agenda Item 4: Partners and Resources:**

This item was postponed to the next meeting.

**Agenda Item 5: Next Steps/Action Items:**

David Morikawa will support the work of this subcommittee.

The next meeting will be held on Friday, May 17, at 10:00 am prior to the ADRC Advisory Committee Meeting.

With no other business, the meeting was adjourned at 10:30 am.

Submitted by: David Morikawa