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**PROGRAM MEMO**

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 09-23(P)
SUBJECT: Employment Stimulus (ES) FY 2009-10 Allocation Revision for the American Recovery and Reinvestment Act (ARRA) Contract Amendment #1	DATE ISSUED: November 19, 2009
REVISED	EXPIRES: June 30, 2010
REFERENCES: ARRA of 2009	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Allocation revision to include carryover funds from FY 2008-09	
INQUIRIES SHOULD BE DIRECTED TO: Your Assigned AAA-Based Team Fiscal Specialist	

Summary of Changes

This Program Memo (PM) transmits your revised Fiscal Year (FY) 2009-2010 American Recovery and Reinvestment Act (ARRA) Employment Stimulus (ES) Contract (ES-0809) Amendment #1. This revision incorporates:

- carryover funds from FY 2008-2009 into the FY 2009-10 Budget Display.
- addition of Exhibit F – Special Terms and Conditions for ARRA Funding, which includes:
 - clarification of reporting requirements that were issued after the release of the original contract
 - Whistleblower Protection Act and Trafficking Victims Protection Act language required in federal contracts
 - requirement that all Area Agencies on Aging (AAA) must be registered in the Central Contractor Registration (www.ccr.gov) at all times during receipt of ARRA funds.

ARRA Carryover Funds

Please review the attached Budget Display to verify the amount is correct and create a budget revision that incorporates the revised allocation. Carryover funds may not be expended until the contract amendment is fully executed.

ARRA Budget Revision Due Date

Simultaneous with the distribution of the PM, the Fiscal Team will email an electronic master copy of the ES Budget form (CDA 35s) to AAAs. **An electronic copy of your revised ARRA Budget will be due to your assigned AAA-Based Team Fiscal Specialist as soon as possible, but no later than 30 days from the date of this PM.**

NOTE: Contract amendment and instructions package will be mailed to the designated Agency Contract Representative (ACR).

A handwritten signature in blue ink that reads "Lynn Daucher". The signature is written in a cursive style and is positioned above the printed name and title.

Lynn Daucher
Director