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PROGRAM MEMO

TO: Area Agency on Aging Directors	NO.: PM 10-24(P)
SUBJECT: Fiscal Year 2010-11 Title V, Senior Community Service Employment Program Contract Amendment 1 and Revised Title V SCSEP Budget	DATE ISSUED: November 1, 2010
REVISED	EXPIRES: June 30, 2011
REFERENCES: Older Americans Act Amendments of 2006	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Title V SCSEP Revised Allocations and Contract Amendments</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your AAA-Based Team Fiscal Specialist	

This Program Memo (PM) transmits your Fiscal Year (FY) 2010-11 Title V Senior Community Service Employment Program (SCSEP) Revised Allocation and Contract Amendment #1. Also transmitted are master copies of the Title V SCSEP Budget (CDA 35), with instructions for its completion.

This amendment reflects the following:

- an increase in federal funding for SCSEP in FY 2010-11, and
- an increase in the number of participant slots for some AAAs based on SCSEP Equitable Distribution.

Included with this PM are four copies of the amendment and a cover letter specifying other documents that are needed for execution of the amendment.

Match Requirements

To participate in the Title V Program, Area Agencies on Aging (AAAs) are reminded that they will be required to meet the federal matching requirements as a result of the elimination of State General Funds for this program.



The match calculation is based on the total grant amount of \$10,242,758 and is spread proportionately by percent across all AAAs. Your AAA's portion of the match is available for viewing at <http://www.aging.ca.gov/aaa/default.asp> under the Fiscal Forms and Documents link, then under the Title V Documents header.

Budget Revision

Submit an electronic copy of the attached SCSEP Budget (CDA 35), revised October 2010, incorporating the amounts shown in your Contract Amendment #1 Budget Display to your assigned AAA-Based Team Fiscal Specialist (using the Title V fiscal mailboxes), as soon as possible, but **no later than 30 days from the date of this PM.**

Expenditure Report and Request for Funds

Also attached is the SCSEP Monthly Expenditure Report and Request for Funds (CDA 29), revised October 2010. AAAs should begin using the new form for the reporting month following the release of this PM.

The CDA 35 and CDA 29 are also available for downloading from the CDA website at <http://www.aging.ca.gov/aaa/default.asp> under the Fiscal Forms and Documents link, then under the Title V Documents header.



Lynn Daucher
Director

Attachments (Contract package will be mailed to the Agency Contract Representative.)