

CALIFORNIA DEPARTMENT OF AGING

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PROGRAM MEMO

CDA 1014 (Rev. 04/11)

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| TO: Area Agency on Aging Directors | NO.: PM 12-16 (P) |
| SUBJECT: Fiscal Year 2012-13 Area Plan Contract Amendment #1 | DATE ISSUED: November 21, 2012 |
| REVISED: | EXPIRES: June 30, 2013 |
| REFERENCES: Older Americans Act Amendments of 2006; Older Californians Act, Welfare and Institutions Code 9100, et seq. | SUPERSEDES: PM 12-08(P) (Revised) |
| PROGRAMS AFFECTED: <input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> MSSP <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: Nutrition Services Incentive Program (NSIP) | |
| REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Transmit Amended AP Contract | |

Program Memo Summary

Attached is your Fiscal Year (FY) 2012-13 Area Plan Contract Amendment #1 and revised budget display. This contract amendment provides for the allocation of reconciled One-Time-Only (OTO) Title III and VII from the Area Agency on Aging (AAA) FY 2011-12 contract and reallocation of unspent federal funds. It also includes AAAs' approved funding transfer requests.

Allocation Methodology

CDA used the following allocation methodologies:

- CDA reallocated up to five percent of each AAA's prior year unexpended baseline funding (carryover) back to the original AAA. CDA redistributed amounts that exceeded the five percent baseline allocation across all AAAs utilizing the factors from the original contract.
- CDA allocated reconciled federal funds to all AAAs using the appropriate Intrastate Funding Formula, Ombudsman and Nutrition Services Incentive Program (NSIP) factors.

Submission and Expenditure Deadlines

Submit the completed CDA1031 and CDA122 electronically to your assigned AAA Fiscal Team Specialist no later than 30 working days from the date of this PM. The deadline for expending all funds referenced in this PM is June 30, 2013.

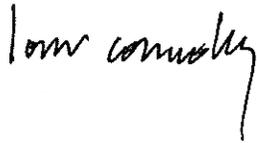
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**Fiscal
Inquiries**

Contact your assigned AAA Fiscal Team Specialist.

Attachments

- Area Plan 2012-13 Amendment #1 Budget Displays
 - Area Plan 2012-13 Amendment #1 Contracts (contract package mailed to Agency Contract Representative)
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Lora Connolly
Director