



## CALIFORNIA DEPARTMENT OF AGING (CDA)

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ACL 13-02

### FAX Cover

**TO:** All Community-Based Adult Services (CBAS) Providers  
**FROM:** CBAS Branch  
**DATE:** February 4, 2013  
**SUBJECT:** Revised Monthly Statistical Summary Report (MSSR) for 2013

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The attached letter provides information for CBAS centers related to implementation of a revised Monthly Statistical Summary Report (MSSR).

**For More Information:**

Access the CDA CBAS website at

[www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/Default.asp](http://www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/Default.asp)

Contact CDA at:

- ✓ Email – [CBAScda@aging.ca.gov](mailto:CBAScda@aging.ca.gov)
  - ✓ Phone – (916) 419-7545
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**ACL 13-02**

Date: February 4, 2013

To: Community-Based Adult Services (CBAS) Center Administrators and Program Directors

From: CBAS Branch

Subject: Revised Monthly Statistical Summary Report (MSSR) - 2013

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**Purpose** This letter provides information regarding the upcoming implementation of a revised Monthly Statistical Summary Report (MSSR). The information below will assist CBAS providers in preparing for the new reporting requirements.

**Why A Revised MSSR?** In an effort to collect data related to new CBAS program requirements, the California Department of Aging (CDA) is revising the 2012 MSSR to include additional data fields. The revised MSSR will collect the following new data fields for each reporting month:

1. Individuals Determined Eligible
2. Individuals Determined Ineligible
3. Participants Discharged
4. Number of Medi-Cal participants in each reporting category that are:
  - Managed Care
  - Fee-for-Service

The revised MSSR will be available in Excel format.

**Preparation for February Implementation** CDA will release the revised MSSR form and instructions by February 15, 2013. Meanwhile, for those centers using CADCare, TurboTar, or Correlink software, CDA is working with the three CBAS software vendors to coordinate necessary system modifications in time for the February reporting period deadline of March 10, 2013.

CDA will send an All Center Letter announcement when the form and instructions are final and available for use. At that time, we will ask that you add January data to the new form when you submit your February data.

**Questions** For questions about this letter, please call the CBAS Branch at (916) 419-7545.