



CALIFORNIA DEPARTMENT OF AGING (CDA)

ACL 13-03

FAX Cover

TO: All Community-Based Adult Services (CBAS) Providers
FROM: CBAS Branch
DATE: February 15, 2013
SUBJECT: Revised Monthly Statistical Summary Report (MSSR) for 2013

The attached letter provides information for CBAS centers related to implementation of a revised Monthly Statistical Summary Report (MSSR).

For More Information:

Access the CDA CBAS website at

www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/Default.asp

Contact CDA at:

- ✓ Email – CBAScda@aging.ca.gov
 - ✓ Phone – (916) 419-7545
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Number of pages (including this page) 2

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**ACL #13-03**

Date: February 15, 2013

To: Community-Based Adult Services (CBAS) Center Administrators and Program Directors

From: CBAS Branch

Subject: Revised Monthly Statistical Summary Report (MSSR) Implementation

Purpose This letter provides information regarding the implementation of the revised Monthly Statistical Summary Report (MSSR).

Revised Form and Instructions As referenced in the All Center Letter sent February 4, 2013, CDA has been in the process of revising the MSSR to collect new data related to CBAS program requirements. The new data fields for each reporting month include:

1. Individuals Determined Eligible
2. Individuals Determined Ineligible
3. Participants Discharged
4. Number of Medi-Cal participants in each reporting category that are:
 - Managed Care
 - Fee-for-Service

The revised MSSR form and instructions are available now on the California Department of Aging (CDA) website at:

www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/Forms/Default.asp

Submission of the New Form The revised MSSR is in Excel format. CDA requests that CBAS providers submit their completed MSSRs in Excel format by email to the CBAS Branch at: CBAScda@aging.ca.gov. MSSRs are due on the same schedule, by the 10th of each month.

For those centers using CADCare, TurboTar, or Corelink software, CDA has coordinated with the three CBAS software vendors to make necessary system modifications in time for the February reporting period deadline of March 10, 2013.

When completing the revised MSSR for February, please add January data to the revised form.

Questions For questions about this letter, please call the CBAS Branch at (916) 419-7545.