

CALIFORNIA DEPARTMENT OF AGING

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**CONTRACT RELEASE MEMO**

To: Area Agencies on Aging (AAAs)
CM No: 24-03
SUBJECT: MIPPA Contract, Amendment 1 (MI-2324 A1) Budget and Reporting Information
ISSUE: FEBRUARY 15, 2024
CONTRACT TERM: September 1, 2023 through August 31, 2024
SUPERSEDES: 23-15
PROGRAM AFFECTED: MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)

PURPOSE:

This Contract Release Memo (CM) provides funding information and specific reporting requirements for your Fiscal Year (FY) 2023-24 MIPPA Contract (MI-2324), Amendment 1.

Please refer to your original contract email for all the contract-related documents, including Budget Displays and Local Assistance Checklist (CDA 9007A).

FUNDING:

This contract amendment reflects the unspent balance of FFY 22-23 fund of \$356,076.

Request for Funds and Expenditure Reports:

CDA will not process payments for MI-2324 A1 until the AAA's Amendment 1 MIPPA Budget (CDA 229M) is approved and the contract amendment is fully executed.

Please use the Local Finance Reporting System (LoFRS) to request funds and to report monthly expenditures.

Deadlines:

Monthly Expenditure Reports are due 30 days after the last day of each month. Expenditure time periods and closeout deadlines are footnoted on the Budget Display within Exhibit B of the contract.

Contract Language Updates:

The Contract Summary of Changes (SOC) can no longer be found on CDA's website. The MIPPA SOC's will be included in the email your AAA receives with the contract documents.

Inquiries:

For questions, please contact the following:

- Financial - CDA Local Finance Bureau at: Finance@aging.ca.gov
- Payments – CDA Accounting Management Bureau at: Accounting.LA@aging.ca.gov
- Contract - CDA Business Management Bureau at: BMBsubvention@aging.ca.gov
- Program – CDA HICAP Team at: CDA.HICAP.Team@aging.ca.gov

Thank you,

Andrew Sachs

Andrew Sachs, Assistant Deputy Director
Office of Finance & Administrative Operations
Division of Administrative Services
California Department of Aging

cc:

Health Insurance Counseling and Advocacy Program Bureau, Division of Home and Community Living

Local Finance Bureau, Office of Finance and Administrative Operations Branch, Division of Administrative Services

Accounting Management Bureau, Office of Finance and Administrative Operations Branch, Division of Administrative Services

Business Management Bureau, Office of Finance and Administrative Operations Branch, Division of Administrative Services