

CALIFORNIA DEPARTMENT OF AGING

National Aging Program Information System (NAPIS) State Program Report (SPR) Title III and VII and California Legal Services Title IIIB (CDA 1022) Report

ANNUAL DATA ERROR REPORT State Fiscal Year (SFY) _____

To: AAA Director, PSA # _____

Date Sent: _____

Due Date: _____

INSTRUCTIONS: Please provide appropriate Area Agency on Aging (AAA) staff with a copy.

The California Department of Aging (CDA) has performed the NAPIS SPR and CDA 1022 logic and questionable data error checks. Please review this report and provide the appropriate corrections/explanations by the due date indicated above.

- Logic error checks consist of formulas that check the mathematical accuracy of submitted data by ensuring data combinations do not conflict with one another and the relationships between data elements in two or more records are accurate. The AAA must correct these errors.
- Questionable data checks consist of reviewing missing data and extreme quarterly or annual data fluctuations, and verifying the AAA's adherence to statutory requirements to ensure the AAA is targeting the appropriate population for services. The AAA must correct the data errors or explain the questionable data errors to CDA. Refer to your attached Performance Data Reports.

ABBREVIATION KEY	
NAPIS SPR	Title III State Program Report (in CARS)
CDA 1022	California Legal Services Report (Title IIIB)

LOGIC ERROR CHECKS

NO LOGIC ERRORS

LOGIC ERRORS (Require Correction)

CDA 1022

1. Total clients must equal total Title IIIB Legal Assistance estimated enrollments in CARS.

NAPIS SPR

1. Expenditures by Service Category cannot be zero if Total Client count by Service Category is greater than zero (vice versa).
2. Other: _____
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AAA Logic Error Explanation

Describe why the error(s) occurred and how you plan to monitor the issue(s) in the future.

**Logic errors must be corrected to be included in the statewide report.
Corrections must be sent electronically to DataTeam.Reports@aging.ca.gov or corrected in CARS at <https://ca.getcare.com>.**

CALIFORNIA DEPARTMENT OF AGING

QUESTIONABLE ERROR CHECKS

NO QUESTIONABLE ERRORS

QUESTIONABLE ERRORS (Require Correction or Explanation)

NAPIS SPR

1. Percentage of individuals reported at high nutrition risks is below the statewide target percentages.

Home Delivered Meals – 65%

Congregate Meals – 21%

2. Non-Registered meals **exceed 10% of** Home Delivered Meals and/or Congregate Meals.

Service Category	Total Meals	Total Non-Registered Meals	Percentage of Non-Registered Meals
Home Delivered Meals			
Congregate Meals			

3. Clients under the age of 60 have been reported in Title III B services.

4. Large percentage (30% or more) of missing data has been reported for:

CALIFORNIA DEPARTMENT OF AGING

QUESTIONABLE ERROR CHECKS

5. Questionable fluctuations have been reported between performance data and fiscal expenditures and/or fluctuations in performance are over 10 percent.

Section IA:

	FY 2011-2012	FY 2012-2013	% Difference
Total Unduplicated Clients Served for Registered Services			
Estimated Unduplicated Count of Persons Served for Non-Registered Services			
Total Estimated Unduplicated Count of Persons Served			

Section IB:

	FY 2011-2012	FY 2012-2013	% Difference
% Minority Clients			
% Rural Clients			
% Clients Below Poverty			
# Clients with 3+ ADLs			
# of Persons Served at High Nutrition Risk			

CALIFORNIA DEPARTMENT OF AGING

QUESTIONABLE ERROR CHECKS

Section IIA: Title III

Section IIA Service Category	Enrollments % change	Service Units % change	Expenditures % change

Section IIB: Caregivers Caring for the Elderly (please review data in the subcategories as well)

Section IIB Service Category	Enrollments % change	Service Units % change	Expenditures % change

Section IIC: Grandparents or Older Individuals Caring for Children (please review data in the subcategories as well)

Section IIB Service Category	Enrollments % change	Service Units % change	Expenditures % change

Section IIE: Other Services

Section IIE Service Category	Enrollments % change	Service Units % change	Expenditures % change

CALIFORNIA DEPARTMENT OF AGING

QUESTIONABLE ERROR CHECKS

6. Questionable fluctuations have been reported in total number of providers or focal points.
7. Performance data in NAPISCare Module is different from performance data in the File Upload Manager Module due to AAA modifications (outlined in blue in the *Performance Data Analysis* section of the reports).
8. Other:
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AAA Questionable Error Explanation Needed

Describe why the error(s) occurred and how you plan to monitor the issue(s) in the future.

Questionable data must be explained or corrected.
Corrections must be sent electronically to DataTeam.Reports@aging.ca.gov or corrected in CARS at <https://ca.getcare.com>.