

CALIFORNIA DEPARTMENT OF AGING

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PROGRAM MEMO

TO: Area Agencies on Aging

NO.: PM 20-15

SUBJECT: Medicare Improvements for Patients and Providers Act (MIPPA) Contract MI-2021, Budget and Reporting Information

DATE ISSUED: July 23, 2020

EXPIRES: August 31, 2021

SUPERSEDES: N/A

PROGRAMS AFFECTED: MIPPA

Purpose:

This Program Memo (PM) provides funding information and specifies reporting requirements for your Medicare Improvements for Patients and Providers Act (MIPPA) Contract MI-2021.

Please refer to your original contract email for all contract-related documents, including Budget Displays and the Local Assistance Checklist (CDA 9007A). These documents are no longer available on the Area Agencies on Aging (AAA) page of the California Department of Aging's (CDA) website.

Funding:

The total MIPPA contract funding amount is estimated to be \$1,572,535. For funding allocation please refer to the allocation methodology document found in your contract package email. The contract funding will be adjusted as necessary through a contract amendment as actual funding information becomes available.

Request for Funds and Expenditure Reports:

CDA will not process payments for the MIPPA 2020 grant until the AAA's original MIPPA Budget (CDA 229M) is approved and the Contract is fully executed.

Please use the MIPPA Request for Funds (CDA 245M) form to request for funds and the MIPPA Expenditure Report (CDA 255M) form to report monthly expenditures. Refer to the MIPPA Request for Funds Instructions (CDA 245Mi) and the MIPPA Expenditure Report Instructions (CDA 255Mi) for guidance. These forms can be found under the MIPPA Documents section of the [Fiscal Forms and Documents](#) page on CDA's website.

Deadlines:

AAAs must submit the MIPPA Budget (CDA 229M) as soon as possible, but no later than 30 days from the date of this PM. Additionally, all other contract-related documents identified in the Local Assistance Contract Checklist (CDA 9007A) must be returned as soon as possible but no later than the contract start date.

Monthly Expenditure Reports are due at the end of each following month. Expenditure time periods and closeout deadlines are footnoted on the Budget Display within Exhibit B of the contract.

Contract Language Updates:

The Contract Summary of Changes can no longer be found on CDA's website. The document will be included in the Contract Release email sent to each AAA.

Inquiries:

For programmatic and data inquiries, email: cda.hicapanalysts.group@aging.ca.gov

For program fiscal inquiries, email: FiscalTeam@aging.ca.gov.

For payment inquiries, email: CDA.Accounting@aging.ca.gov.

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Long-Term Care and Aging Services, Deputy Director