Welcome!

California Department of AGING

We will start soon.

A few reminders:

- There will be time at the end to ask questions.
- Please stay muted during the webinar and enter any feedback in the Chat box.
- A copy of the presentation will be posted on the grant webpage.

Bridge to Recovery Grant Program

May 9, 2023

PCG's Role in the Process

- [Public Consulting Group](#) (PCG) is a public sector consulting firm that works with health, education, and human services agencies
- CDA has contracted with PCG to provide Fiscal Intermediary services
  - PCG will help design the overall grant Program, evaluate applications, disburse awarded funds, and manage reporting
  - PCG will also provide technical assistance to applicants throughout the application, award, and payment process

Opening Remarks from California Department of Aging

Details of the Bridge to Recovery Grant

Program Overview

- New $55.84 million grant program administered by the CDA
- Supports in-center congregate services for at-risk older adults and people with disabilities
- Offers one-time funding for providers of day services to address infection prevention and workforce shortages
  - Projects should help providers of in-center congregate services provide a safe, healthy, and person-centered environment for older adults and people with disabilities

Funding Parameters

- Grantees will receive funding on a reimbursement basis
  - Grantees can only be reimbursed for eligible and allowable project costs
- Grantees need to submit the following to receive funds:
  - An approved invoice
  - Supporting documentation to justify the expenses in the invoice (e.g., invoices, receipts, payroll reports, contracts, etc.)
- Grantees can submit invoices throughout the program period according to their project plan and timeline
  - Final invoices must be submitted by May 31, 2026
  - Failure to submit timely invoices could result in the loss of payment(s)

Important Dates and Deadlines

Activity	Date
Deadline to Submit Letters of Intent	May 15, 2023 by 5:00 p.m. PT
Application Opens	May 16, 2023
Grant Application Technical Assistance Webinar	May 23, 2023
Deadline to Submit Written Questions	May 31, 2023 by 5:00 p.m. PT
Addendum (Questions and Answers) to RFA Posted to CDA Webpage	June 7, 2023
Deadline to Submit Applications	July 17, 2023 by 11:59 p.m. PT
Award Notifications Sent	October 2023 (anticipated)
All funds must be expended	March 31, 2026

- Adult Day Health Care Centers
  - Licensed by the CA Department of Public Health and certified as Community Based Adult Services by the CDA
- Adult Day Programs
  - Licensed by the CA Department of Social Services
- Program of All Inclusive Care for the Elderly (PACE) sites
  - Eligible at the nursing home level of care by the Department of Health Care Services

Eligible Applicants (2 of 2)

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- All interested applicants **must**:
  - Complete a Letter of Intent by 5:00 p.m. PT on May 15, 2023
    - Submitted through GrantsConnect™, an online grant platform
  - Complete the application between May 16–July 17
    - Also submitted through GrantsConnect™
  - Be licensed and in good standing in California

Eligible Activities

- Providers can spend funds on facilities and staffing improvements necessary to provide in-center services

- Funding may be used for a new project or to supplement an existing one

- Applicants may not use grant funding to supplant existing funds received via Medicaid, insurance, other grants, or other funding sources

Facilities Improvements

- Applicants can use grant funds to invest in needed infection prevention measures in their facilities

- This includes, but is not limited to the following projects:

Building ventilation: adding or improving ventilation systems to meet Centers for Disease Control and Prevention (CDC) standards

Air flow and filtration: repairing or installing air filters to meet Centers for Disease Control and Prevention (CDC) standards

Modifying usable space: repurposing outdoor areas to expand safe, useable program space or modifying indoor spaces to promote health and safety while encouraging participant engagement

Sanitation and infection control: increasing sanitation and infection control measures

Vehicle modifications and/or preservation: modifying existing vehicles used to transport participants and/or installing surveillance equipment

Telehealth: improving participant access to telehealth services

Staffing Enhancements

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- Applicants can use grant funds to stabilize their workforce and comply with mandated staffing ratios
- That includes, but is not limited to the following projects:

Staff recruitment and retention: costs associated with posting jobs and sign-on or retention bonuses

Temporary workers: salaries for temporary workers when there is a vacancy or absence in key required positions, such as nurses, social workers, therapists, or transportation drivers, in order to comply with regulations and staffing ratios

Wage differentials: providing raises for direct support staff to ensure equity among similar roles and skillsets. Final wages from salary increases should comport with or be comparable to local labor laws, standards, and prevailing wages.

Staff training: providing training in infection prevention and control, health, and safety.

Ineligible Expenses

• Purchasing or leasing vehicles	• Installing broadband/internet service or mobile hotspots
• Purchasing furniture	• Paying monthly broadband/internet fees
• Purchasing appliances	• Building/purchasing telehealth applications or platforms
• Purchasing laptops, tablets, cell phones, or any mobile device	• Paying monthly telehealth application/platform fees
• Increasing wages for executive leadership/staff	• Training staff or participants to use telehealth applications/platforms
• Providing bonuses for executive leadership/staff	

Indirect Costs

- Any costs that are incurred for common or joint objectives that cannot be readily identified with an individual project activity
- Indirect costs generally include:
  - Facilities operation and maintenance costs (e.g., rent, internet, electric, gas, etc.)
  - Depreciation
  - Administrative expenses
- Indirect costs cannot exceed 10% of the total for direct costs for your project

Reporting Requirements

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- Grantees must submit quarterly data and self-evaluation reports
  - Submitted through GrantsConnect™
  - Due to the CDA 45 days after the end of the previous quarter
- Reports include details on project activities and any required performance metrics

Report Cycle	Due Date
October–December	January 15
January–March	April 15
April–June	July 15
July–September	October 15

Submitting Questions about the Grant

- All questions on the Bridge to Recovery grant must be submitted by May 31, 2023 at 5 p.m. PT

- Questions will not be answered individually

- Instead, answers to all questions will be posted on the grant webpage on June 7, 2023
  - Posted as an addendum to the RFA

Grant Assistance

- If you have any questions on the grant:

Program Web Page

866-535-8669

CDA_BridgeToRecovery@pcgus.com

Submitting the LOI through GrantsConnect™

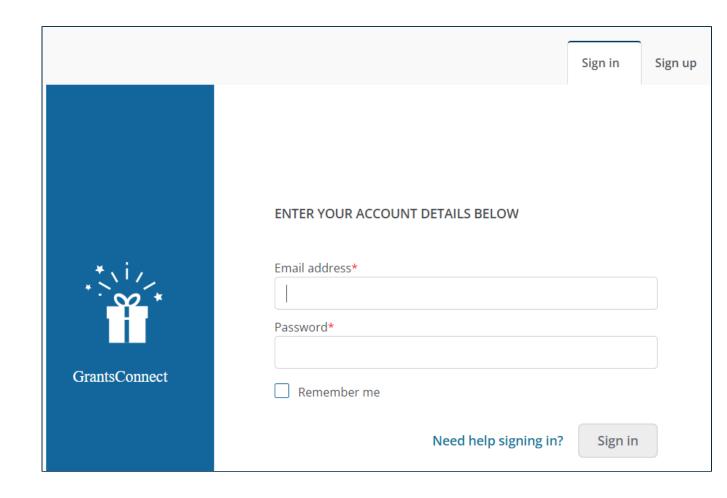# What is the Letter of Intent?

- Any providers interested in applying for the grant **<u>must</u>** submit a Letter of Intent (LOI)
  - Due by 5 p.m. PT on May 15, 2023
  - Submitted through [GrantsConnect](#)™
- The LOI is part of the application process to express your interest in the grant
  - Includes information about your organization and how you intend to use the funding
  - One LOI can cover multiple sites/locations
- The CDA will use the information to:
  - Identify the number of potential applicants
  - Set a maximum award amount per awardee

- Applicants are required to sign up for a GrantsConnect™ account to complete an LOI and apply
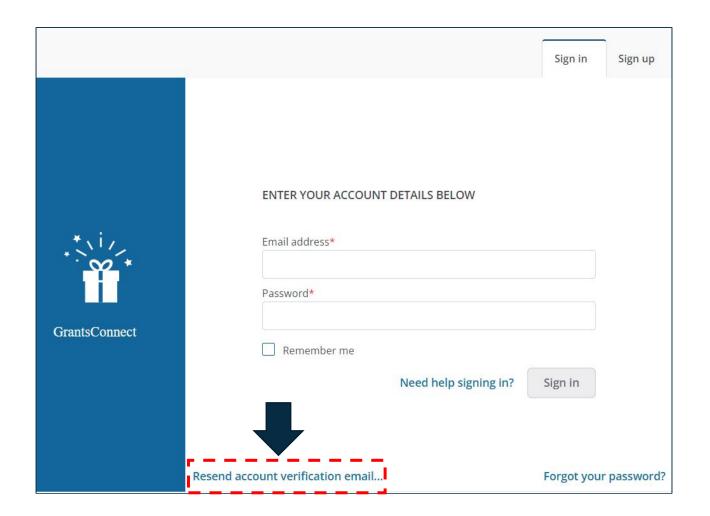- Start by clicking "Sign up" in the top-right corner

- After you submit your information, you will receive a confirmation email and activation link from YourCause LLC welcoming you to GrantsConnect™
- The link in the registration confirmation email will expire after **1 hour**

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- If you do not see this email:
  - Check your spam or "other" folder
  - Select "Resend account verification email" on the Sign In screen

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Starting Your Letter of Intent

- After verifying your email, you can start your Letter of Intent
- Clicking the "Start new application" button on the bottom right

California CDA Letter of Intent
Accepting applications until May 15, 2023 5:00 PM MST

Thank you for your interest in applying for a Bridge to Recovery for Adult Day Services: COVID-19 Mitigation and Resilience (Bridge to Recovery) grant, authorized through funding appropriated to the California Department of Aging (CDA). The State of California is investing funds to ensure licensed Adult Day Health Care (ADHC) centers, Adult Day Programs (ADP), and Program of All-Inclusive Care for the Elderly (PACE) sites combat senior isolation and improve the health, safety, and well-being of vulnerable at-risk older adults and people with disabilities through safe access to in-center congregate services.

View all my applications

Start new application

Accessing GrantsConnect™ Support

- You can access support on GrantsConnect™:
  - At the bottom-right of the "Sign in" page
  - *After you sign in:* Click the question mark next to your name in the top-right corner of the screen

ENTER YOUR ACCOUNT DETAILS BELOW

Email address*

Password*

☐ Remember me

Need help signing in?   Sign in

Resend account verification email...   Forgot your password?

Need assistance?   ⓘ Help Center   ✉ Email   💬 Live chat

📄 My Applications   ⓘ Test Agent Name ⌄

The Application

- The application opens on May 16, 2023
  - Closes on July 17
- Submitted through GrantsConnect™
- You **must** submit an LOI by May 15 to complete the application

GrantsConnect^TM **Webinar**

📅 **May 23**

🕐 **2-3:30 p.m.**

💻 **Register on Teams**

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Questions?

Procedure for Q&A

- We will do our best to answer as many questions as possible
- Please raise your hand if you have a question
  - You will have the option to unmute after we call on you
- You can also add your question to the FAQ section and we will read it out
- All questions asked will be saved and used for the development of future support materials