

## CALIFORNIA DEPARTMENT OF AGING

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# PROGRAM MEMO

CDA 1014 (Rev. 02/14)

TO: <b>Area Agencies on Aging</b>		NO.: <b>PM 18-06</b>
SUBJECT: <b>Title V/SCSEP Contract TV-1718 Closeout Reporting Instructions</b>		DATE ISSUED: <b>May 1, 2018</b>
		EXPIRES: <b>July 31, 2019</b>
REFERENCES:		SUPERSEDES:
PROGRAMS AFFECTED:	<input type="checkbox"/> All <input type="checkbox"/> FA <input type="checkbox"/> HICAP <input type="checkbox"/> MIPPA <input type="checkbox"/> SNAP-Ed <input type="checkbox"/> Title III-E <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title VII <input checked="" type="checkbox"/> <b>Title V/SCSEP</b> <input type="checkbox"/> Other:	

## Purpose

This Program Memo provides a closeout reporting overview, instructions, and deadlines for the Title V/Senior Community Services Employment Program (TV/SCSEP) contract TV-1718.

## Overview

The Title V/SCSEP closeout consists of the [Title V/SCSEP Closeout \(CDA 90\)](#) form. Instructions are provided in the [Title V/SCSEP Closeout Instructions \(CDA 90i\)](#).

The Title V/SCSEP Closeout (CDA 90) and the Title V/SCSEP Closeout Instructions (CDA90i) can be found on the Fiscal Forms and Documents page on the California Department of Aging's (CDA) website.

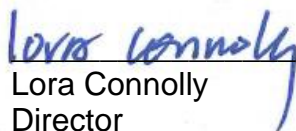
## Deadlines

Your TV-1718 contract closeout is due to CDA no later than July 31, 2018.

By the due date, email your completed electronic copy of the Title V/SCSEP Closeout (CDA 90) form along with a scanned copy of the signature page to [FiscalTeam@aging.ca.gov](mailto:FiscalTeam@aging.ca.gov). Original signatures are not required to be sent to CDA; however, should be maintained in your files.

## Inquiries

For closeout reporting inquiries, email: [FiscalTeam@aging.ca.gov](mailto:FiscalTeam@aging.ca.gov).

  
Lora Connolly  
Director