

CALIFORNIA DEPARTMENT OF AGING

Division of Administrative Services

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FUNDING RELEASE MEMO

To: Area Agencies on Aging (AAAs)

FRM No: 24-02

Issue Date: Thursday, August 8, 2024

Subject: Title V and MIPPA Funding Allocations, Budget and Reporting Information

Funding Period: TV: July 1, 2024, through June 30, 2025
MIPPA: September 1, 2024, through August 31, 2025

Supersedes: 24-01

Programs Affected: Older Americans Act: Title V: Senior Community Service Employment Program (SCSEP) and Medicare Improvements for Patients and Providers Act (MIPPA)

Purpose:

This Funding Release Memo (FRM) provides funding information and specific reporting requirements for Title V SCSEP for State Fiscal Year (FY) 2024-25 and MIPPA for Federal Fiscal Year (FFY) 2024.

Additionally, Budget Displays, Program Guidelines, and Allocation Methodology documents can be found on the [CDA website](#).

Title V (SCSEP) Information:

Funding

The final Program Year (PY) 2024 Title V SCSEP Notice of Award funding amount is \$4,822,894, which is lower than the PY 2023 federal Notice of Award from the US Department of Labor (DOL). The initial funding allocations were based on the PY 2023 levels until PY 2024 was final. In addition, DOL has reset the number of PY 2024 Authorized (Unmodified) Slots which has also impacted most Subgrantee's funding amounts. Once the Modified Slot information is final, TV SCSEP Program staff will adjust accordingly and communicate that out to you.

Request for Funds and Expenditure Reports

CDA is able to process payments for TV-2425 once the AAA's MOU is fully executed. To execute this MOU, AAAs must submit their Title V Budget form (CDA 35) as soon as possible but no later than 30 days from the date of this Funding Release Memo to finance@aging.ca.gov. In addition, all necessary documents to execute the MOU must be submitted to our Business Management Bureau.

The AAA shall prepare and submit a monthly expenditure report in LoFRS no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

Payments will be made to reimburse expenditures reported unless AAA pre-selects an advance-funding method and provides a justification explaining the need for an advance on the budget form at the beginning of each new funding term, as referenced on the budget display.

Please reference the program guide for specifics on funding, fiscal provisions, and program-specific funding requirements.

MIPPA Information:

Funding

The total MIPPA funding amount is \$3,302,344. Federal allocations are based on the Federal Fiscal Year (FFY) 2024 grant Notice of Awards from the Administration for Community Living (ACL) in three priority areas: Priority Area 1 – State Health Insurance Programs (SHIPs), Priority Area 2 – Area Agencies on Aging (AAAs), and Priority Area 3 – Aging and Disability Resource Centers (ADRCs). In California, the SHIP is called the Health Insurance Counseling and Advocacy Program (HICAP).

MIPPA Grant funds for the three priorities are allocated as follows:

- Priority Area 1 – MIPPA SHIP funds: \$1,273,230 in local assistance funds are allocated on a two-step process:
 - 50 percent of the local assistance MIPPA SHIP funds are allocated equally on a straight-line basis.
 - The remaining 50 percent of local assistance funds are allocated using the most current weighted Medicare eligible beneficiary factors obtained from the Centers for Medicare and Medicaid Services (CMS).
- Priority Area 2 – MIPPA AAA funds: \$1,326,324 in local assistance funds are allocated using the weighted non-minority, minority, low-income and geographic isolation factors from the Intrastate Funding Formula.
- Priority Area 3 – MIPPA ADRC funds: \$702,790 in local assistance funds are allocated to the managing AAAs with ADRC counties using the following weighted population factors:
 - Population-All Ages, given a weight of 1.0
 - Square Miles, given a weight of 2.0
 - Geographic Isolation/Rural-All Ages, given a weight of 3.5

Request for Funds and Expenditure Reports

CDA is able to process payments for MI-2425 once the AAA's MOU is fully executed. To execute this MOU, AAAs must submit their MIPPA Budget form (CDA 229) as soon as possible but no later than 30 days from the date of this Funding Release Memo to finance@aging.ca.gov. In addition, all necessary documents to execute the MOU must be submitted to our Business Management Bureau.

The AAA shall prepare and submit a monthly expenditure report in LoFRS no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

Payments will be made to reimburse expenditures reported unless AAA pre-selects an advance-funding method and provides a justification explaining the need for an advance on the budget form at the beginning of each new funding term, as referenced on the budget display.

Please reference the program guide for specifics on funding, fiscal provisions, and program-specific funding requirements.

Inquiries:

For Title V program inquiries, email: TitleV.SCSEPUnt@Aging.ca.gov

For MIPPA program inquires, email: CDA.HICAP.Team@aging.ca.gov

For data inquiries, email: DataTeam.Reports@aging.ca.gov

For fiscal inquiries, email: Finance@aging.ca.gov

For payment inquiries, email: Accounting.LA@aging.ca.gov

For MOU or Program Guideline inquiries, email: BMBSubvention@aging.ca.gov

Andrew Sachs

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cc: Supportive Services Bureau, Division of Home and Community Living;
Nakia Thierry EdD, Branch Chief, Older Adult Programs Branch,
Division of Home and Community Living;
Health Insurance Counseling and Advocacy Program Bureau, Person
Centered Navigation Branch, Division of Home and Community Living;
Local Finance Bureau, Division of Administrative Services;
Accounting Management Bureau, Division of Administrative Services;
Business Management Bureau, Division of Administrative Services;
Budget Operations Bureau, Division of Administrative Services

Funding Release Memo Log

Funding Revision #	Revision Date	Purpose of Revision
2425-01	7/1/2024	Area Plan and Title V 2425 Initial Allocations
2425-02	8/8/2024	Revised TV 2425 Allocations and Initial FFY 2024 MIPPA Allocations

For more information about the MOU, please visit the [CDA website](#).