Appendix 50 ▪ Requesting an Exemption to Minimum Qualifications for Care Management Staff

The appendices mentioned on the following pages are to be submitted as appropriate when requesting an exemption to the minimum qualifications for Nurse Care Manager, Social Work Care Manager, or Supervising Care Manager. See Chapter 2: Site Staffing for more information.

NURSE CARE MANAGER

The Nurse Care Manager is required to have a California Department of Consumer Affairs Board of Registered Nursing license that is current and in good standing, plus one year of clinical nursing experience, preferably with frail older adults or one year of case management experience. An exemption request may be made for an individual who has a current Registered Nursing license but lacks the one-year experience requirement.

Please proceed to the Appendix 50 Nurse Care Manager Training and Development Pathway and Appendix 51 Nurse Care Manager/Social Work Care Manager Exemption Training and Development Plan and complete the form to reflect the training and experience that will be obtained to fulfill the requirements. The site may use Appendix 52 Nurse Care Manager/Social Work Care Manager Recommended Orientation Checklist to identify competencies.

SOCIAL WORKER CARE MANAGER

The Social Work Care Manager is required to have a Bachelor's degree in social work, psychology, counseling, rehabilitation, gerontology, sociology, or a related field and two years of experience working with the frail older adults. An exemption request may be made for an individual who lacks either the educational requirement or the two-year experience requirement.

Please proceed to Appendix 53 Social Work Care Manager Training and Development Pathway and Appendix 51 Nurse Care Manager/Social Work Care Manager Exemption Training and Development Plan and complete the forms to reflect the training and experience that will be obtained to fulfill the requirements. The site may use Appendix 52 Nurse Care Manager/Social Work Care Manager Recommended Orientation Checklist to identify competencies.

SUPERVISING CARE MANAGER

The Supervising Care Manager is required to have a Master's degree in social work, nursing, psychology, counseling, gerontology, sociology, public health, health care administration or rehabilitation and two years' experience working directly with frail older adults. The candidate should demonstrate expertise and ability as a care manager, as evidenced by experience successfully carrying out these job duties and ability to supervise and train staff.

Please proceed to the Appendix 54 Supervising Care Manager Training and Development Plan and Appendix 56 Supervising Care Manager Training and Development Pathway and complete the forms to reflect the training and experience that will be obtained to fulfill the requirements. The site may use Appendix 55 Supervising Care Manager Exemption Recommendation Orientation Checklist to identify competencies.