

CALIFORNIA DEPARTMENT OF AGING**Division of Administrative Services**

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**FUNDING RELEASE MEMO**

To: Area Agencies on Aging (AAAs)

FRM No: 24-03

Issue Date: August 21, 2024

Subject: Area Plan: Reduction to NSIP Funds and One-Time Increase to Ombudsman Public Health Licensing and Certification Program Funds

Funding Period: July 1, 2024 through June 30, 2025

Supersedes: 24-02

Programs Affected: Older Americans Act: Titles III-B, III-C, III-D, III-E, and VII

Purpose:

This Funding Release Memo (FRM) provides funding information and specific reporting requirements for Area Plan for State Fiscal Year (FY) 2024-25.

Additionally, Budget Displays, Program Guidelines, and Allocation Methodology documents can be found on the [CDA website](#).

Area Plan Information:**Funding**

This Funding Revision includes a reduction to the Nutrition Services Incentive Program (NSIP) and an increase to the Ombudsman Public Health Licensing and Certification Program Fund.

The reduction to NSIP C1 and C2 is -\$5,025,682 total. This reduction is due to a decrease in FFY 2024 NSIP grant funding from the Administration for Community Living. Additionally, CDA is projecting a similar decrease to FFY 2025 NSIP funding which is reflected in this reduction to the NSIP allocation. The methodology for calculating decreased allocations is based on the initial allocation methodology, using the Total Meal Count for FY 2022-23, including Older Americans Act (OAA), American Rescue Plan (ARP), and Older Adults Recovery and Resilience (OARR)-funded meals.

The increase to the Ombudsman Public Health Licensing and Certification Program Fund in the amount of \$4,250,000 is one-time only funding issued as part of the Enacted Budget of 2024. This funding will be available beginning 7/1/2024 through 6/30/2026. The funding was allocated based on the methodology used in the initial allocations. Closeout information for all funds, including information about this funding, may be found on the Budget Displays.

Expenditure Reports and Disbursements

CDA is able to process disbursements for AP-2425 once the AAA's MOU is fully executed. To execute this MOU, AAAs must have an approved Area Plan budget from the original release, and if the AAA participates in Title V, must also have an approved Title V budget from the original MOU release on file. In addition, all necessary documents to execute the MOU must be submitted to our Business Management Bureau.

If a AAA's MOU agreement (AAA-2425) has already been executed, the adjusted Ombudsman program funding will be available for disbursement upon approval of the revised FY 2425 Area Plan budget. AAAs must submit their Area Plan Budget form (CDA 122) as soon as possible, but no later than 30 days from the date of this Funding Release Memo to finance@aging.ca.gov.

The AAA shall prepare and submit a monthly expenditure report in the Local Finance Reporting System (LoFRS) no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

Disbursements will be made to reimburse expenditures reported unless AAA pre-selects an advance-funding method and provides a justification explaining the need for an advance on the budget form at the beginning of each new funding term, as referenced on the budget display.

Please reference the program guide for information on funding, fiscal provisions, and program-specific funding requirements.

Inquiries:

For Ombudsman program inquiries, email: StateOMB@aging.ca.gov

For Title III-C or III-D program inquiries, email:
CDANutritionandHealthPromotion@aging.ca.gov

For Title III-B program inquiries, email: CDASupportiveServices@aging.ca.gov

For Title III-E program inquiries, email: CDAFamilyCaregiver@aging.ca.gov

For data inquiries, email: DataTeam.Reports@aging.ca.gov

For fiscal inquiries, email: Finance@aging.ca.gov

For payment inquiries, email: Accounting.LA@aging.ca.gov

For MOU or Program Guideline inquiries, email: BMBSubvention@aging.ca.gov

Andrew Sachs

Andrew Sachs, Assistant Deputy Director
Office of Finance & Administrative Operations
Division of Administrative Services
California Department of Aging

cc: Nutrition and Wellness Bureau, Division of Home and Community Living
Supportive Services Bureau, Division of Home and Community Living
Nakia Thierry EdD, Branch Chief, Older Adult Programs Branch, Division of Home and Community Living
Office of the State Long-Term Care Ombudsman
Local Finance Bureau, Division of Administrative Services
Accounting Management Bureau, Division of Administrative Services
Business Management Bureau, Division of Administrative Services
Budget Operations Bureau, Division of Administrative Services

Funding Release Memo Log

Funding Revision #	Revision Date	Purpose of Revision
2425-01	7/1/2024	Area Plan and Title V 2425 Initial Allocations
2425-02	8/8/2024	Revised Title V 2425 Allocations and Initial FFY 2024 MIPPA Allocations
2425-03	8/21/2024	Area Plan: Reduction to NSIP Funds and One-Time Increase to Ombudsman Public Health Licensing and Certification Program Funds

For more information about the MOU, please visit the [CDA website](#).