

**CALIFORNIA DEPARTMENT OF AGING**  
**Long-Term Care and Aging Services Division**  
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## PROGRAM MEMO

**TO:** Dignity at Home Fall Prevention Program

**EXPIRES:** June 30, 2022

**NO:** 21-07

**PROGRAMS AFFECTED:** General Fund Dignity at Home Fall Prevention Program

**DATE ISSUED:** February 23, 2021

**SUPERSEDES:** PM – 20-02

### Purpose

This Program Memo (PM) is to inform all Area Agencies on Aging (AAAs) of the time-only extension for the Dignity at Home Fall Prevention (FP) Program Contract FP-1920.

Please contact the FP Program Manager for all contract-related documents, including the Local Assistance Checklist (CDA 9007). The FP Budget Displays and Program Memo are available on the Area Agencies on Aging (AAA) page of the California Department of Aging's (CDA) website.

### Funding

The total designated FP contract funding amount is \$4,600,000. Per the FY 2021- 22 Governor's Budget, FP funding has been provided a time-only extension for expenditure through March 31, 2022. This extension is contingent upon approval by the Legislature during the Spring budget cycle.

### Request for Reimbursement and Expenditure Reports

To request reimbursement and report expenditures, AAAs must use the [Dignity at Home Fall Prevention Request for Reimbursement \(CDA 259\)](#) form. This document is found under the AAA Documents section of the Fiscal Forms and Documents page on CDA's website.

For guidance on requesting reimbursement or reporting expenditures, refer to the [Dignity at Home Fall Prevention Request for Reimbursement Instructions \(CDA 259i\)](#).

All contract-related fiscal forms, including the [Dignity at Home Fall Prevention Budget \(CDA 260\)](#) and can be found under the AAA Documents section of the [Fiscal Forms and Documents page](#) on CDA's website.

## **Deadlines**

All amendment-related documents identified in the Local Assistance Contract Checklist (CDA 9007) must be returned by June 1, 2021.

Monthly Expenditure Reports are due at the end of each following month. Expenditures have been extended through March 31, 2022. Closeouts will be due April 30, 2022.

## **Inquiries**

For program inquiries, email: [FallPrevention@aging.ca.gov](mailto:FallPrevention@aging.ca.gov).

For fiscal inquiries, email: [Fiscal.FallPrevention@aging.ca.gov](mailto:Fiscal.FallPrevention@aging.ca.gov).

/Irene Walela/

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