

CALIFORNIA DEPARTMENT OF AGING**Division of Administrative Services**

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**CONTRACT RELEASE MEMO**

To: Area Agencies on Aging (AAAs)

CM No: 22-13

SUBJECT: Area Plan Amendment #1 (AP-2223)

- One-Time-Only (OTO) Unspent Federal Fiscal Year (FFY) 2022 Area Plan Funding
- Increase in the State Health Facilities Citation Penalties Account, Special Deposit Fund
- Original Area Plan Budget Transfers for IIIB, IIIC1, and IIIC2. Transfer requests for Title IIIE between Program and Administration only.
- Time-Only Extension for Nutrition Augmentation General Funds (GF) and Ombudsman Increased Quarterly Visit GF
- Funding from the Skilled Nursing Facility Quality and Accountability Fund was moved to the General Fund.

ISSUE DATE: December 15, 2022

CONTRACT TERM: July 1, 2022 through June 30, 2024

SUPERSEDES: N/A

PROGRAM AFFECTED: OLDER AMERICANS ACT TITLE III-B, III-C-1, III-C-2, III-D, III-E, AND TITLE VII

Purpose:

This Contract Release Memo (CM) provides funding information and specific reporting requirements for your Fiscal Year (FY) 2022-23 Area Plan (AP) Amendment #1 Contract (AP-2223).

Budget Displays, Program Memos, and Allocation Methodology documents can be found on the CDA [Contracts Download Page](#).

Funding Updates:

The AP-2223 Amendment #1 contract includes the unspent OTO funding from the FY 21-22 Area Plan Contract and transfers based on the Original Area Plan 2223 Budgets. The OTO funding is reallocated to AAAs via the Intrastate Funding Formula (IFF).

In addition, this amendment allocates an increase of \$1,000,000 in State Health Facilities Citation Penalties Account, Special Deposit Fund (SHFCPA) to the local Long-Term Care (LTC) Ombudsman

programs. SHFCPA funding for the next fiscal year is contingent upon the determination by Department of Finance if there will be any amount available for the 2023-24 SFY.

This amendment also includes a time-only extension for the GF Nutrition Augmentation funding and the GF Ombudsman Increased Quarterly Visit funding. California Department of Aging (CDA) has elected to offer the AAA network additional time to spend down increased GF Nutrition Augmentation and GF Ombudsman Increased Quarterly Visits allocations. The expenditure period for these specific funds is extended until June 30, 2024. CDA will issue remaining allocations following the FY 22-23 Area Plan closeout.

The amendment reflects the transfer of funding from the Skilled Nursing Facility Quality and Accountability Fund to the General Fund. There is no change in the amount of funding received and the budget displays continue to reflect the amounts received in the Original Area Plan Contract on their own line.

Request for Funds and Expenditure Reports:

CDA will not process payments for AP-2223 Amendment #1 until the AAA's contract amendment is fully executed. To execute this contract amendment, AAAs must submit their Area Plan Budget form (CDA 122) as soon as possible but no later than 30 days from the date of this Contract Release Memo.

Please use the Local Finance Reporting System (LoFRS) to request funds and to report monthly expenditures.

Inquiries:

For Ombudsman program inquiries, email: StateOMB@aging.ca.gov

For Nutrition program inquiries, email: CDANutritionandHealthPromotion@aging.ca.gov

For Title IIIB program inquiries, email: CDASupportiveServices@aging.ca.gov

For Title III E program inquiries, email: CDAFamilyCaregiver@aging.ca.gov

For fiscal and data inquiries, email: Finance@aging.ca.gov

For payment inquiries, email: Accounting.LA@aging.ca.gov

For contract related inquiries, email: BMBSubvention@aging.ca.gov

Nicole Shimosaka

Email: nicole.dopp@aging.ca.gov

Date: 12/16/2022 GMT





Nicole Shimosaka, Chief Fiscal Officer
Financial Management Branch
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California Department of Aging

cc: Sutep Laohavanich, Deputy Director, Division of Home and Community Living
Lana Reynolds, Chief, Nutrition and Wellness Bureau, Division of Home and Community Living
Nakia Thierry, Chief, Older Adult Programs Branch, Division of Home and Community Living
Local Finance Bureau-FMB, Division of Administrative Services
Accounting Management Bureau-FMB, Division of Administrative Services
Business Management Bureau-FMB, Division of Administrative Services

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Created:	12/15/2022
Status:	Signed
Transaction ID:	1e1b1819-7f39-483d-a8a1-9f46a4c81270

"AP 2223 Amendment 1 Contract Release Memo_Final" history

-  Cyndi Paris created the document.
12/15/2022 11:55:33 PM GMT - IP address 165.235.252.168:32017
-  Document was emailed to Nicole Shimosaka
12/15/2022 11:55:34 PM GMT
-  Nicole Shimosaka signed the document.
12/16/2022 12:40:06 AM GMT - IP address 165.235.252.168:55777
-  Document was successfully signed and filed
12/16/2022 12:40:07 AM GMT