

## DEPARTMENT OF AGING

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# PROGRAM MEMO

TO: <b>AREA AGENCIES ON AGING (AAA)</b>	NO.: <b>PM 02-20 (P)</b>
<b>SUBJECT Nutrition Services Incentive Program (NSIP) Reporting Process for the First Quarter of Fiscal Year 2002-03</b>	DATE ISSUED: September 26, 2002
REVISED:	EXPIRES: Until Superseded
REFERENCES: <b>PM 02-18(P), PM 02-16 (P), PM 98-24 (P), Older Americans Act (OAA) Amendments of 2000</b>	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III B <input checked="" type="checkbox"/> Title III C-1/C-2 <input type="checkbox"/> Title III D <input type="checkbox"/> Title III E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <b>Changes to NSIP Process</b>	
INQUIRIES SHOULD BE DIRECTED TO: <b>Your Assigned AAA-Based Team Public Health Nutritionist</b>	

The purpose of this Program Memorandum (PM) is to provide guidance on an immediate change to the California Department of Aging's (CDA) NSIP meal-reporting process. In order for CDA to report California's final meal count for the Federal Fiscal Year, **AAAs shall report any corrected meal counts for the quarter ending September 30, 2002 to CDA by November 20, 2002.** This new policy shortens the existing 90-day period to 60 days for submitting meal corrections. No corrections to the July, August, and September meal counts will be accepted after November 20, 2002.

AAAs shall continue to report meals using the SPR 107 files.

**Original Signed by Lynda Terry**

Lynda Terry  
 Director

