

CALIFORNIA DEPARTMENT OF AGING

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**PROGRAM MEMO**

CDA 1014 (Rev. 04/11)

TO: Area Agency on Aging Directors	NO.: PM 12-02(P)
SUBJECT: Area Plan End of Cycle Report	DATE ISSUED: February 16, 2012
REVISED: N/A	EXPIRES: When Superseded
REFERENCES: N/A	SUPERSEDES: PM 10-21(P)
PROGRAMS AFFECTED:	
<input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: HICAP	
REASON FOR PROGRAM MEMO:	
<input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other: <p style="text-align: center;">Elimination of the Area Plan End of Cycle Report</p>	

Purpose

The purpose of this Program Memo (PM) is to inform Area Agencies on Aging (AAA) of the California Department of Aging's (CDA) decision to eliminate the Area Plan (AP) End of Cycle Report (ECR). This PM supersedes PM 10-21(P) AP Year-End Report (YER).

Background

Prior to the 2009-2012 AP cycle CDA required AAAs to submit a YER. In 2009, the California Association of Area Agencies on Aging asked CDA to reconsider the YER requirement. As a result, PM 10-21(P) conveyed that:

- Effective June 30, 2010, AAAs were not required to submit a YER.
- In lieu of a YER, AAAs would submit an End of Cycle Report (ECR).

Upon further review of statutory requirements and consultation with the U.S. Administration on Aging, CDA concluded there is no regulatory or legal mandate for a YER or an ECR.

Policy

CDA does not require an ECR and will not issue guidance on developing an ECR.

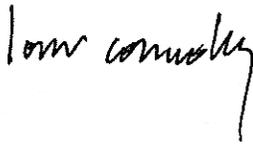
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**Local
Reporting
Requirements**

Many AAAs prepare an annual report, similar to the YER, for local use. CDA's policy change does not supersede any local requirement for an annual report.

Inquiries

Please contact John Marklund at (916) 928-3330 or jmarklund@aging.ca.gov or Denny Wight at (916) 928-3329 or Dwight@aging.ca.gov if you have any questions.



Lora Connolly
Acting Director